DANBURY BOARD OF EDUCATION MEETING
WEDNESDAY, NOVEMBER 28, 2018- 7:00 PM
Administrative Center, 63 Beaver Brook Road

MISSION STATEMENT
Our mission is to develop in all children the knowledge, skills, attitudes and values which will enable them to live a productive and self-fulfilling life and engage in responsible citizenship in a global society.

2018-2019 Danbury Board of Education Goals
Goal 1: Growth in Student Learning and Achievement and College and Career Readiness for All Students
Goal 2: Family and Community Engagement
Goal 3: Fiscal Responsibility and Planning for Growth
Goal 4: Professionalism, Accountability, and Organizational Learning

AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL
Rachel Chaleski, Gladys Cooper, Richard Jannelli, Patrick Johnston, Frederick Karrat,
David Metrena, Kathleen Molinaro, Emanuela Palmares, Ralph Pietrafesa, Farley Santos,
Amy Spallino

IV. RECOGNITIONS
• Kim Moran, 2018 State Finalist for the Presidential Award
  for Excellence in Math & Science Teaching ........................................... 18-136(pg.4)
• DHS Girls Cross Country Team named
  “CT Cross Country Team of the Year” .................................................. 18-137(pg.5)

EXHIBIT

V. PUBLIC PARTICIPATION
The Board Welcomes Public Participation and asks that speakers please limit their comments to 3 minutes. Speakers may offer objective comments of school operations and programs that concern them. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, or against any person connected with the Danbury Public School System.

VI. CONSENT CALENDAR

MOTION - that the Board of Education approves the items on the Consent Calendar, Exhibits 18-138 through 18-140, as recommended:

MINUTES
11/14/18 Special Meeting Minutes .......................................................... 18-138(pg.6)
11/14/18 Policy Committee Meeting Minutes ........................................... 18-139(pg.7)
11/14/18 Board Meeting Minutes ............................................................. 18-140(pg.8)

VII. EMPLOYEE REPRESENTATIVE
VIII. STUDENT REPRESENTATIVES (4th Wednesday Board Meeting each month)
DHS Executive Board of Governors: Alisha Nagarsheth, Gabrielle D’Ostilio, Joanna Wencheil
ACE: Tamara Souza

IX. PRESENTATION
Terry Budlong, MCCA, Stand Together Make a Difference, Opioid PSA

X. ACTION ITEMS

A. Seclusion/Restraint/Exclusionary Time Out Policy
   MOTION: that the Board of Education accept for second reading
   and adoption the Seclusion/Restraint/Exclusionary
   Time Out Policy, in accordance with........................................18-141(pg.17)

B. Student Records: Confidentiality Policy
   MOTION: that the Board of Education accept for second reading
   and adoption the Student Records; Confidentiality Policy,
   in accordance with..................................................................18-142(pg.24)

C. Child Abuse/Neglect Reporting Revisions
   MOTION: that the Board of Education accept for first reading
   Child Abuse/Neglect Reporting Revisions,
   Policy 7-234, in accordance with...........................................18-143(pg.30)

D. Truancy Policy
   MOTION: that the Board of Education accept for first reading
   Truancy Policy 7-232 (replaces current policy in its entirety),
   in accordance with..............................................................18-144(pg.34)

E. Student Data Protection & Privacy/Cloud Based Issues (new Policy)
   MOTION: that the Board of Education accept for first reading
   a new policy 7-127, Student Data Protection &
   Privacy/Cloud Based..................................................................18-145(pg.38)

F. October 2018—Operating Results Analysis (General Fund/Grants/Projects)
   MOTION: that the Board of Education accept the October 2018
   Operating Results Analysis (General Fund/Grant/Projects)
   in accordance with..............................................................18-146(pg.47)

XI. SUPERINTENDENT’S REPORT
A. School Calendar Update
B. Strategic Planning Update
C. TDEC Update
D. Nov. 20th WCSU incident

XII. DISCUSSION

XIII. INFORMATION
A. Community Screening & Conversation “Resilience”, the biology
   of stress & the science of hope, WCSU, December 10th, 6:30-9:00 p.m.........18-147(pg.59)
XIV. BOARD CHAIRPERSON’S REPORT
Annual Board Meeting, December 5th

XV. BOARD REPORTS, COMMUNICATIONS AND COMMENTS

XVI. EXECUTIVE SESSION

XVII. PUBLIC SESSION

XVIII. ADJOURNMENT

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 27</td>
<td>One-hour early release for students/PD</td>
</tr>
<tr>
<td>November 28</td>
<td>Board of Education Workshop Meeting, 5:00 pm</td>
</tr>
<tr>
<td>November 28</td>
<td>Board of Education Meeting, 7:00 pm</td>
</tr>
<tr>
<td>December 3</td>
<td>Citywide PTO Meeting, 6:30 pm</td>
</tr>
<tr>
<td>December 5</td>
<td>Board of Education Annual Meeting, 5:30 pm</td>
</tr>
<tr>
<td>December 11</td>
<td>One-hour early release for students/PD</td>
</tr>
<tr>
<td>December 18</td>
<td>One-hour early release for students/PD</td>
</tr>
<tr>
<td>December 21</td>
<td>Early Dismissal</td>
</tr>
<tr>
<td>December 24-31</td>
<td>Holiday Recess, Schools Closed</td>
</tr>
</tbody>
</table>
FOR IMMEDIATE RELEASE
Date: Nov. 15, 2018
Contact: Robin Provey or Dr. Sal Pascarella, Danbury Board of Education
Phone: (203) 942-1302 or (203) 797-4701
E-mail: robinprovey@aol.com or pascas@danbury.k12.ct.us

Rogers Park teacher state finalist for presidential teaching award

DANBURY, CONN. — Kim Moran, a sixth-grade math teacher at Rogers Park Middle School, has been chosen as a Connecticut State Finalist for the Presidential Awards for Excellence in Mathematics and Science Teaching (PAEMST). The award was announced Nov. 6.

The awards program is the nation’s highest honor for k-12 science, technology, engineering, mathematics and computer science teachers. It is administered by the National Science Foundation (NSF) on behalf of The White House Office of Science and Technology Policy. According to PAEMST, the state finalists represent the most outstanding teachers in each state and serve as both a model and inspiration to students and colleagues.

Each year, a national committee of prominent mathematicians, scientists, mathematics/science education researchers, district level personnel, and classroom teachers recommends up to 108 teachers to receive PAEMST awards. Up to two teachers – mathematics or science - from each State, the District of Columbia, Puerto Rico, the U.S. territories as a group, and schools operated in the United States and overseas by the Department of Defense Education Activity receive the award. Teachers who are selected as PAEMST awardees receive a trip to Washington, D.C., where they attend a series of recognition events and professional development opportunities. They also receive a $10,000 award from NSF and a Presidential certificate.

“This award is very timely, and deserved,” said Superintendent Dr. Sal Pascarella. “Kim Moran, along with her math colleagues at Rogers Park, has worked diligently to improve the math program with excellent results not only in test scores, but in student enthusiasm. Ms. Moran has been a large contributor to making the math program at Rogers Park an example that other districts want to follow.”

#Danbury Board of Education#
Danbury High School Girls Cross Country Team was named the 2018 Connecticut Cross Country Team of the Year.

Additional 2018 Honors: FCIAC Western Division Champions, FCIAC Conference Champions, State LL Champions, State Open Champions, and a 5th place finish in the New England Championships. First FCIAC Cross Country Championship in Danbury HS History.

The team is coached by Marsha Turek Head Coach, and Bill Kersten Assistant Coach.

Sarah Johnson, Vivian Mendez, Valerie Fox, Lauren Moore, Alex Chakar, Meilee Kry, Cassandra Sturdevant

Exhibit # 18-137
DANBURY BOARD OF EDUCATION
SPECIAL MEETING MINUTES
NOVEMBER 14, 2018

Present: Rachel Chaleski, Gladys Cooper, Richard Jannelli, Patrick Johnston, Frederick Karrat, David Metrena, Emanuela Palmares, Farley Santos, Amy Spallino

Absent: Kathy Molinaro

CALL TO ORDER
The meeting was called to order at 5:09 p.m. and those assembled recited the Pledge of Allegiance.

BOARD OF EDUCATION APPLICANT INTERVIEWS
There were two applicants for the seat on the Board of Education due to the resignation of Richard Hawley. The candidates were interviewed at the following times: Maegan Bollin at 5:00 p.m. and Ralph Pietrafesa at 5:30 p.m. Both candidates were asked the same set of questions.

EXECUTIVE SESSION
Gladys Cooper moved, seconded by Richard Jannelli, that the Board of Education convene in Executive Session for the purpose of discussing Board Candidates and act on appointment in Public Session. Motion carried at 5:28.

PUBLIC SESSION
Fred Karrat moved, seconded by David Metrena, that the Board of Education return to Public Session for the purpose of voting on the candidate to be appointed to the Danbury Board of Education. Motion carried at 6:06 p.m.

APPOINTMENT OF NEW BOARD MEMBER
Rachel Chaleski moved, seconded by David Metrena, that the Board appoint Ralph Pietrafesa to fill the vacancy until the next election of Board Members in November 2019.

In favor: Rachel Chaleski, Gladys Cooper, Richard Jannelli, Patrick Johnston, David Metrena, Emanuela Palmares, Farley Santos, Amy Spallino

Abstained: Frederick Karrat

ADJOURNMENT
David Metrena moved, seconded by Fred Karrat, that the November 14, 2018 Special Board Meeting be adjourned. Motion carried, and the meeting adjourned at 6:10 p.m.

Rachel Chaleski, Secretary

Exhibit # 18-138
DANBURY BOARD OF EDUCATION
POLICY COMMITTEE MEETING MINUTES
NOVEMBER 14, 2018

Present: Rachel Chaleski, David Metrena, Amy Spallino
Absent: Kathleen Molinaro
Also Present: Gladys Cooper, Richard Jannelli, Patrick Johnston, Frederick Karrat, Emanuela Palmares, Farley Santos, Dr. Sal Pascarella, Kevin Walston, Joe Martino, Kim Thompson, Kelly Truchsess, Dr. Kara Casimiro

R. Chaleski called the meeting to order at 6:12 p.m. and turned it over to K. Truchsess, who referred to revisions to Policy 7-234: Child Abuse/Neglect Reporting made to comply with new state law. The revised policy sets forth procedure of mandatory reporting by all employees of the Board of Education and will be regularly reviewed to ensure compliance.

K. Walston updated the committee on definitions of terms and procedures set forth by Policy 7-232: Truancy, under which parents will be annually notified of their obligations. School personnel will engage with students and families to investigate, remedy and monitor truancy and chronic absenteeism. This will replace the current policy in its entirety upon board approval.

K. Walston explained the new Policy 7-127: Student Data Protection & Privacy/Cloud Based Issues that sets procedure to protect student information and in the event of a breech. J. Martino stressed the need for a standard contract at the state level in operating with numerous third-party vendors. Copies of the old and revised/new policies were distributed. Administration answered several questions of the committee and board members for clarification purposes.

R. Chaleski asked for a motion to present the new and revised policies to the full board at the next regular board meeting. A. Spallino moved, seconded by D. Metrena. The motion carried at 6:48 p.m.

A. Spallino moved, seconded by D. Metrena, to adjourn the November 14 Policy Committee Meeting. The motion passed, and the meeting adjourned at 6:48 p.m.

Rachel Chaleski, Secretary

Exhibit #18-139
CALL TO ORDER
The Chairperson, Patrick Johnston, called the meeting to order at 7:01 pm. and those assembled recited the Pledge of Allegiance.

ROLL CALL
Present: Rachel Chaleski, Gladys Cooper, Richard Jannelli, Patrick Johnston, Frederick Karrat, David Metrena, Emanuela Palmares, Ralph Pietrafesa, Farley Santos, Amy Spallino
Absent: Kathleen Molinaro
Also Present: Drs. Pascarella and Casimiro and, K. Walston, K. Truchsess, K. Thompson, J. Martino

Mr. Johnston welcomed Mr. Ralph Pietrafesa to the Board.

RECOGNITIONS
Sterling Miller, 2019 CT Tech. & Eng. Education-Association High School Teacher of the Year
The Principal of Danbury High School, Mr. Dan Donovan introduced Mr. Sterling Miller to the Board. He said that Sterling has done a tremendous job in the classroom teaching a variety of courses from the old woodworking courses to today’s video production classes. He is also personally responsible for bringing eight AP computer science principles to Danbury High. Aside from classroom work, he wears many hats. He produces videos of school events and meetings and offers students invaluable hands-on experience working in the field. He also spent three years as department head of the CE business department and has written and received over $100,000 dollars in grants to provide students with current technologies. He has written countless curriculum. Out of school he was presented at teacher technology conferences across the state and in New England also 2018 he was invited as a certified Google innovator at the Googles offices in London he presented to other educators the emerging technology. He published an interactive book for kids called “Treasure Protectors Incorporated”. It’s a novel that’s using QR codes to drive investigations. Sterling’s Hatters TV channel had over 172,000 views last year. He will be recognized in March 2019 at the International Technology and Engineering Education Association Conference in Kansas City, Missouri and will receive a plaque in front of thousands of fellow educational professionals from around the world.

The Chairperson, Patrick Johnston, gave Mr. Miller award showing Danbury’s appreciation.

Mr. Miller thanked the Board for their support. Without the support of the District and the Board, we would not be able to do all the videos and all the other things we do.

PUBLIC PARTICIPATION
Joe Mariano, parent of a first grader special needs student told the Board that he is a research analyst for technology. He said he has e-mailed his report to the Board. He started to look at what other large districts are doing for professional days and said they were disproportionate to the top 9 other
Connecticut schools districts base on student population. He said breaking up so many weeks and half days for professional development is not good for his special education child who needs continuity and everyday structure. Mr. Mariano went on to give the statistics for the other schools that he did the research on Bridgeport, Fairfield, Hartford, New Britain, New Haven, Norwalk, Stamford, Waterbury, and West Hartford. He compared those schools to Danbury in regard to Professional Development sessions, full weeks of school and early dismissals sessions. He had six questions for the Board: Why are there 15 PDDs on the 2018-19 schedule; why are 18 PDDs on the 2019-20 schedule, does the Board have impact data on PDDs and can it be provided to the public; what makes Danbury unique to have double the amount of PDDs, will Board reconsider the current 18 PPDs on 2019-20 schedule, and will the Board consider the ideas of forming a Board/Educator/Parent group to find a better method for administering PDDs. Between holidays and PD days, it creates a difficult environment not only for parents but the educator and students as well. As a parent of a special education student, the inconsistency can be very damaging.

Leigh Viviano is a Special Ed teacher at Pembroke School. She wanted to give the Board an update on the progress of the playground. The community’s effort has made strides and today with help of Mr. Jannelli we were able to meet with Mayor Boughton and receive a commitment to have the City of Danbury use their labor and machines to prep the site which is necessary for the installation of a new playground; this includes fixing drainage issues, leveling the ground and removing the old playground equipment. This will save us approximately $30,000. Ms. Viviano spoke about local businesses that have since donated as well as the VFW Post 140 and other schools in our district that offered their assistance with this project. Danbury High School is making thermometers to be posted in and around town. The athletic department has also allowed our volunteers to collect donations at the entrances at home football games and all season long. Dr. Anne Mead is writing a grant for $15,000 which will be done soon. We also have two representatives in Hartford, David Arconti and Michael Ferguson who have jointly agreed to support a government bond for $175,000 dollars. They are both alumni of Danbury schools. We have raised $19,450 and will continue to work hard until the total amount of money is collected. In closing, I want to mention if Board members are interested in using their talents or connections to help the community, we would appreciate it.

CONSENT CALENDAR

MOTION - D. Metrena moved, seconded by G. Cooper that the Board of Education approves the items on the Consent Calendar, Exhibits 18-129 through 18-131, as recommended:

MINUTES
10/24/18 Policy Committee Meeting
10/24/18 Sites & Facilities Committee Meeting
10/24/18 Board Meeting

Abstain: Ralph Pietrafesa

Motion carried at 7:20 pm.
Broadview Middle School
The Principal of Broadview, Edie Thomas, introduced four students to the Board: Two 8th graders, Brianna Creggan, and Jessica DePalma and two 7th graders, Zack Cataliano and Colleen McGuire. The students narrated the slide presentation starting with Broadview’s Pride Statement: Having respect for people, property, the ideas of others and always doing the best we can. They spoke about the Team Time and student recognition assemblies that are held once a month for each grade level. They celebrate academic success, most improved, a student of the Month, and random acts of kindness. They mentioned that they have great teachers who care and the students are challenged every day to be the best. The teachers ensure that everyone in the school is safe and learning. Our administrators are good listeners. Our curriculum is challenging. We are continuing with the Expeditionary Learning Program ELA. We have a new curriculum for math. We continue to learn new standards in science with an emphasis on inquiry-based learning. One of our fun projects is the Humanities Project-Based Learning Night (PBL). It’s a fun way to present what we are learning in Social Studies. In 2018 we are celebrating Mrs. Meyer who is the Teacher of the Year; our math team placed first; parent informational night for our Spanish and Portuguese families; breakfast celebration to honor veterans and our Music Theater Department will be presenting “Lion King”. Colleen McGuire gave the Boar a sample of her singing, “Can You Feel the Love Tonight?” Each student told the Board their favorite memory of being at Broadview. A Counselor at Broadview told the Board about their goals for 2018-19: Data to Drive Instruction, Implement Vertical Teaming, and Utilizing team Enrichment periodically for Advisory, Implement Elements of School Connectedness, and develop parent workshop funded by United Way. They invited the Board to attend the many wonderful things happening at Broadview. Ms. Thomas thanked the Board for Spotlighting Broadview and mentioned that tonight in the audience is our Assistant Principal, Mrs. Prendergast and one of our Broadview teachers, Ms. Kennedy.

STUDENT REPRESENTATIVES (4th Wednesday Board Meeting each month)
DHS Executive Board of Governors: Alisha Nagarsheth, Gabrielle D’Ostilio, Joanna Wenchell
ACE: Tamara Souza

PRESENTATION

Summer Learning, Dr. Anne Mead
Dr. Mead gave the Board an update on the Summer Learning Program. She said the purpose of the program is so children don’t lose skills they acquired over the school year. In the Fall of 2017 and Spring 2018, thirty-nine summer providers met with the curriculum coordinators and produced a summer directory. 42 programs were offered. All used the Summer Feeding Program with 21,340 breakfasts and 25,979 lunches served. 411 Danbury children were tracked in 3 different programs: SunSational Summer, 21 Century Programs and 1 Community provider that had 74 children. The duration was 6 weeks of programming while 160 attended 5 weeks. Outliers were examined and excluded, i.e., didn’t attend all of the weeks, absences during the week or spoke limited English. Wrap around care was provided for the two 21st Century Learning Programs until 5:30 pm Monday thru Friday with a field trip on Fridays. In regard to testing, STARS Literacy and math scores between May 2018 and September were compared. The results were 55% increased their scores, 30% maintained within 5 points and 15% dropped. Math scores increased by 65%, 18% maintained within 5 points and 17% decreased. Our next steps are to evaluate differences in programs and why one had fewer scores that dropped than another and meet again with summer providers in January, update the directory and February Resource Fair.
Mr. Jannelli asked Dr. Mead how the public is notified of these programs. She said most families knew about the programs because they come back every year. Families attended the Resource Fair in March 2018 to see what we had to offer.

Dr. Pascarella said the Summer programs are an issue and a challenge for us. We have been looking and in fact, considering timing into where we actually offer summer school so the work is needed to be reinforced. He thanked Dr. Mead for her report.

ACTION ITEMS

Seclusion/Restraint/Exclusionary Time-Out Policy

MOTION: D. Metreya moved, seconded by F. Santos that the Board of Education accept for first reading the Seclusion/Restraint/Exclusionary Time-Out Policy (new) 7-237

Abstain: Ralph Pietrafesa

Motion carried at 7:35 pm.

Student Records; Confidentiality Policy

MOTION: D. Metreya moved, seconded by F. Santos moved, that the Board of Education accept for first reading the Student Records; Confidentiality Policy (replaces current policy in its entirety) 7-125

Abstain: Ralph Pietrafesa

Motion carried at 7:36 pm.

SUPERINTENDENT'S REPORT

Legislative Meeting

Dr. Pascarella said we could have a Legislative Breakfast meeting here. The Legislators like to have meetings the first thing in the morning. I need some direction as to how you want to meet with them, so we will work on that.

CAUS Editorial

Dr. Pascarella as Co-Chairman of CAUS, he put in an Editorial. We're trying to get the attention of the new legislators and the governor to read about the Urbans in terms of sustainability. The program most of us rely heavily on is the Alliance money. If the Alliance money walks away from us we are going to have some major issues, so this is an attempt to get somebody's attention. Have not gotten anyone's attention yet, but we keep trying. We are in line for some resources and Joe Martino keeps reminding me the Alliance money has not been approved yet.

Facility Update: DHS Elevators; WSMS Modulars

Joe Martino told the Board that elevators in C and D building shut down. Building C got fixed promptly and the City is on top of the situation. Additional part is needed for D building's elevator. They are inspected every three years. Mr. Johnston asked if the inspection could be done in the pre-summer. Joe replied that it is all up to the State. They show up at random.
The portables had some challenge with fire codes. Originally there were no exterior doors out of each classroom and we had to add exterior doors or sprinkle the whole building. So we are adding the doors. The egress path originally went around three-quarters of the building, so we got a change order to go around the whole building. Floor waxing is taking place in the next couple of days. We are very close to occupying them, I would say probably December 1st. Furniture is on its way.

Rachel Chaleski asked if the students at DHS are okay in the Media Center. D2 and D3 were the challenges. Mr. Martino replied that thanks to the City, electricians were out there on Monday. We did not have to relocate a class. Ms. Truchsess said she also didn’t have to relocate a class. Students who had more significant mobility issues it was very difficult to get upstairs. We had to go a roundabout way.

2019-2020 Budget

Mr. Martino said we are going to send out the requests for City administrators in the next couple of days. We are kind of on track with the budget. We must have it on the Mayor’s desk by February 15th. The Alliance Grant will play a role. He said that Mr. Jannelli and the Finance Committee will have to have a meeting to talk about a three-year budget. A full presentation to the Board might be held off until in January.

DISCUSSION

Strategic Plan Process
Dr. Pascarella said he just wanted to brief the Board on the Strategic Plan Process. He said a number of years ago the district had an Enhancement Plan which was pretty comprehensive, with an Action Plan that was needed for improvement district-wide, then there was a 5-Year plan subsequently. We also had a Coherence Plan and a Multi-year Goals. I am not a proponent of long-range plans, ten years out, I don’t know about five years but that seems more reasonable. I thank the Board for the goals they have set for us. They have driven the work that we have been doing. People are focused on your goals and my goals with teachers’ goals moving us forward. It sounds mundane, but it really is important. Long-range plans provide a different perspective. We sat down with this team and we have an updated list we want to share with you. There is a draft of an invitation letter that I would like you to co-sign with me. We’re working with a gentleman, Richard Lemons. One of the things we are looking at is what do you expect as a Board when students leave here. Some started in Kindergarten. What is the portrait of the graduate? Connecticut districts are creating a protocol for what a graduate should look like and be reflective in the community. Kevin is going to talk to you about the extended group and will bring to you different perspectives. Ultimately the Board makes the decision. At the end we present to you a Strategic Plan, if you don’t accept it, it’s your decision. But if you do accept it, it then becomes the marching orders for the district for the next five years.

Mr. Walston distributed a presentation outlining the Strategic Planning. We have multiple stakeholders in the district. We won’t post this on our website. In the process, we will have three phases. Phase I will comprise of 40 people in a day-long meeting. We haven’t sent out invitations yet, but we thank them in advance. This Phase will be facilitated by Richard Lemons. Phase II we currently have one Board member and would like to extend the invitation to one more. This Phase we will conduct ourselves. Phase III will have considered involvement and we hope to pass it by the end of the School year for review.
Phase I (November-January) we will convene the focus groups with key stakeholders with the Board of Education, Schools and Districts Administrators, Teachers, Parents, Students, Community Members to preview mission, vision and guiding principles; conduct SWOT analysis; share data and reports, administer surveys; analyze results and develop a ‘draft’ mission statement and characteristics of a portrait of a graduate.

Phase II (December-February) will be a guide strategic planning session with TDC and extended members. They will share the revised “draft” mission statement and characteristics of P.O.G for decision making and further directions; develop a summary of research phase results and design outline for the development of the strategic plan.

Phase III (February-May) organize Planning Meetings, central office, and school administrators to develop the implementation plan and develop a process to monitor progress towards goals

Mr. Jannelli said the participant's list seems top heavy in Education. Why not include business people? We have large companies in Danbury who employ a lot of workers. Should we get the opinion of these companies since they would be shaping the future of our students? I recommend including Danbury Hospital who is a large employer. Education doesn’t offer the credentials that the community is looking for. We need representatives from the business sector and get their feel. This is only a constructive comment.

Dr. Pascarella said that is why we included the Chamber of Commerce. We feel they can help us out in the business sector.

E. Palmares said engaging P.J. Prunty of the Chamber of Commerce you can expect him to go back to his membership and get some feedback. I think it’s actually the most streamlined way of knowing a lot of these larger corporations who have different volunteer structures. It’s going to be very complicated to find out the right person who is likely the key person in that company to come that day. I think it’s best to invite the Chamber representative and ask P.J. to get involved. About the Brazilian club aspect, there is no Brazilian club or social club. There is a community center that is under the direction of the Catholic Diocese with Brazilian pastors. When it comes to the Brazilian community, unfortunately, there is no identifiable leader. It is strictly connected to religion, so you may want to just identify folks that are tied in with religious communities to also give you a different perspective.

G. Cooper asked about the Mission Statement that the Board discussed on Saturday that we currently have. Mr. Walston said he believes that Dr. Pascarella has plans for you to meet with CABE again to revisit the Mission Statement as a group. I don’t what month that is set for. He said I should have included that in Phase I.

INFORMATION

BOARD CHAIRPERSON’S REPORT
Annual Board of Education Meeting, December 5th, 5:30 pm at Westside Middle School Media Center.

Mr. Johnston thanked Hatter’s TV and Zach Murdock of the New Times for helping us get the word out to the public for us. We do appreciate your being here and thank you for all the help they give us all year. We want them to know that we appreciate their support in filming all the events that takes place in the District.
BOARD REPORTS, COMMUNICATIONS AND COMMENTS
Mr. Jannelli told the Board, it was mentioned at the last meeting or the one before, about Board members visiting the PTO at selected schools and come back and give us a brief report on what’s happening in a particular school. It was discussed at a meeting at Pembroke, the fundraising efforts for their particular project. They are doing a tremendous job. If we can have more volunteers, anybody on the Board, who wants to participate and who might have any state expertise in fund raising would be helpful. Mr. Jannelli said, he also would like to see the students participate at our meetings. I had some thoughts on this and Dr. Pascarella said the logistics may not work. I would like Dr. Pascarella to give you his idea on how it may work.

The Superintendent said rather than extending the number of students, the students that come to the Board meetings are comfortable with the Board since they know the personalities of the members. It might be good if the DHS and ACE students stayed at the meeting if there was something that we could have their thoughts on, like the school calendar for instance. For timing purposes, we could always adjust the agenda to accommodate their staying a little later. The students are on the long-range planning.

Ms. Palmares said she attended Tech Night at Broadview Middle School. There were 150 parents in attendance. I was able to share a little bit of my story since I went to BVMS school. We were able to connect with a lot of the parents to talk about parent involvement, homework and just being involved in their child’s education. It was really an interesting experience to see the technology. They felt it was very much needed and very good networking. There was a purpose of the meeting other than just meeting people and meeting the teachers. I also want to thank Dr. Pascarella and Kelly Truchsess regarding an issue from a parent.

Mr. Santos said he attend a PTO meeting at Shelter Rock School. They meet once a quarter. There is a double benefit because my daughter is now in Kindergarten there. The principal, Anna Machial, was actually every honest by staying that this is her first year at the school. She is doing some very great things there and the PTO is appreciative of the new ideas that she has brought to the school. In December they are going to do some kind of a function in December. Last week I was there for a presentation from Mr. Saadi on Veteran’s Day and some of the questions the fifth graders asked were just amazing. He was really impressed. In October she had a Halloween event. The teachers volunteered their unpaid time for the event, which was attended by 350 people. The PTO is even more active now than before.

Ms. Spallino said in October she attended a PTO meeting at Danbury High School and it was a pleasant surprise. Last year there were only 5 or 6 parents there, this year 19 people attended. They chose new officers. People stepped up. They have a new president, vice president, and treasurer. Rachel Chaleski was also there that night. One of the concerns was about the rug in the entrance area to the gym, and some bathroom doors don’t close. Ms. Chaleski said that she did bring that up in the Sites and Facilities meeting.

Ms. Chaleski said she and Amy Spallino attended a Veteran’s Day celebration at AIS for a Flag Ceremony by the girls and boys scouts together with family and friends and students. Veterans were invited, recognized and treated to breakfast with the students. Students sang songs and wrong poems. Dr. Casimiro and Mr. Walston attended, and I want to thank them for coming. I thought it was a perfect example of that hybrid day model that we were discussing at our last meeting and so my question is can we move forward on to change the calendar to home-school.
Ms. Chaleski said she also attended a groundbreaking ceremony right after being at the AIS site at Region 12, Shepaug Valley in Washington. Met with the superintendent, the principal and school Board Members who were excited about a new agria-science lab and building a coalition with member towns and prospective students which includes our Danbury 8th graders who are invited to attend an informational session tomorrow evening at 7:00 pm at Shepaug Valley.

Ms. Chaleski also said there is a middle school data night for parents to learn about how students’ performance is assessed. This is at Rogers Park at 6:30 pm. I asked Dr. LaBanca if Board members were invited and he said that was a good idea, if anyone is available tomorrow.

Ms. Chaleski told the Board that she registered for the CABE lobbying 101 in at the CABE building in Wethersfield, on December 4th, it is free for DABE members. It is in the middle of the day at 1:00-2:20 pm and if anyone would like to come along, I would be more than happy to drive.

Ms. Chaleski told the Board that tickets are now on sale at Danbury High School for the Nutcracker’s big production by the Danbury Music Center on December 7, 8, 9th. Over 200 kids from the greater Danbury area are in the production and it is a community tradition that has been going on for more than 50 years.

Ms. Chaleski mentioned to the Board that on December 10th at Western Connecticut State University Westside Campus, there is a community screening of the documentary on Resilience and then a forum afterward which explains the dangerous biological syndrome prospects of stressful experiences during childhood. This is free and open to the public. She said she asked Debbie to put the flyer information in your Board packet.

Ms. Chaleski wanted to follow up about the Spanish at AIS that was brought up at a Board meeting. Dr. Sal replied that they followed up with the parent. He said the original design ran out of money and we could no longer do it. We are revisiting the curriculum now. You will start hearing more about curriculum.

Mr. Pietrafesa thanked the Board for voting him back to join them as a Board Member. He also wanted the Board to know that they are invited, as is the Danbury Community, to the Alternative Center on Tuesday, November 20th starting at 10:30 am for ACE’s Annual Thanksgiving dinner.

Ms. Cooper told the Board that they are invited on December 9th from 1:30-3:30 to the New Hope Baptist Church to meet and greet and recognized our Assistant Superintendent of Students, Mr. Kevin Walston.

Mr. Johnston said he heard on the radio that Simsbury did what Rachel had said. They had school and had veterans come into the schools and it was hugely successful. Mr. Johnston also told the Board that he took his children to several colleges. He went to an open house at Western Connecticut State University and there were many DHS students there. The University put on a really good open house. If you have children coming up from their junior year, you should attend one of their open houses.

**EXECUTIVE SESSION**

**MOTION:** F. Santos moved, seconded by R. Pietrafesa that the Board of Education convene in Executive Session for the purpose of discussing outstanding litigation.
Motion carried at 8:20 pm.

Present: Rachel Chaleski, Gladys Cooper, Richard Jannelli, Patrick Johnston, Frederick Karrat, David Metrena, Emanuela Palmares, Ralph Pietrafesa, Farley Santos, Amy Spallino

Drs. Pascarella and Casimiro and, K. Walston, K. Truchsess, K. Thompson, J. Martino from Administration

Absent: Kathleen Molinaro

The Chairperson called the Executive Session to order at 8:20 pm and turned the meeting over to K. Thompson.

PUBLIC SESSION

MOTION: A. Spallino moved, seconded by D. Metrena that the Board of Education returns to Public Session.

Motion carried at 8:35 pm.

ADJOURNMENT

F. Karrat moved, seconded by G. Cooper that the Board of Education adjourns its November 14, 2018 meeting and the meeting adjourned at 8:35 pm.

Rachel Chaleski, Secretary

(the meeting was videotaped)
DANBURY PUBLIC SCHOOLS  
Danbury, Connecticut  

POLICY

<table>
<thead>
<tr>
<th>Use of Physical Force</th>
<th>Adopted:</th>
<th>Policy No. 7-237</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical Restraint/Seclusion/Exclusionary Time Out</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Students**

**Use of Physical Force**

**Physical Restraint/Seclusion/Exclusionary Time Out**

The Board of Education (Board) believes that maintaining an orderly, safe environment is conducive to learning and is an appropriate expectation of all staff members within the district. To the extent that staff actions comply with all applicable statutes and Board policy governing the use of physical force, including physical restraint of students and seclusion of students, staff members will have the full support of the Board of Education in their efforts to maintain a safe environment.

The Board recognizes that there are times when it becomes necessary for staff to use reasonable restraint or place a student in seclusion as an emergency intervention to protect a student from harming himself/herself or to protect others from harm. (Alternative language: "to use reasonable restraint or place a student in seclusion to provide a safe environment for students.")

**Definitions**

**Life-threatening physical restraint** means any physical restraint or hold of a person that restricts the flow of air into a person's lungs, whether by chest compression or any other means, or immobilizes or reduces the free movement of a person's arms, legs or head while the person is in the prone position.

**Psychopharmacologic agent** means any medication that affects the central nervous system, influencing thinking, emotion or behavior.

**Physical restraint** means any mechanical or personal restriction that immobilizes or reduces the free movement of a person's arms, legs or head, including, but not limited to, carrying or forcibly moving a person from one location to another. Excluded from this definition is briefly holding a person in order to calm or comfort the person; restraint involving the minimum contact necessary to safely escort a person from one area to another; medical devices including but not limited to, supports prescribed by a health care provider to achieve proper body position or balance; helmets or other protective gear used to protect a person from injuries due to a fall; helmets, mitts and similar
DANBURY PUBLIC SCHOOLS  
Danbury, Connecticut  

POLICY  

<table>
<thead>
<tr>
<th>Use of Physical Force</th>
<th>Adopted:</th>
<th>Policy No. 7-237</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical Restraint/Seclusion/Exclusionary Time Out</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

devices used to prevent self-injury when the device is part of a documented treatment plan or individualized education program pursuant to Connecticut's special education laws or prescribed or recommended by a medical professional and is the least restrictive means to prevent such self-injury or an exclusionary timeout.

School employee means a teacher, substitute teacher, school administrator, Superintendent, guidance counselor, school counselor, psychologist, social worker, nurse, physician, school paraprofessional, or coach employed by the Board of Education or working in a public elementary, middle or high school; or any other individual who, in the performance of his/her duties has regular contact with students and who provides services to or on behalf of students enrolled in the district's schools, pursuant to a contract with the board of education.

Seclusion means the involuntary confinement of a student in a room, from which the student is physically prevented from leaving. Seclusion does not include an exclusionary time out.

Student means a child (A) enrolled in grades kindergarten to twelve, inclusive, in a public school under the jurisdiction of a local or regional Board of Education, (B) receiving special education and related services in an institution or facility operating under contract with a local or regional Board of Education, (C) enrolled in a program or school administered by a regional education service center, or (D) receiving special education and related services from an approved private special education program, but shall not include any child receiving educational services from Unified School District #2 or the Department of Mental Health and Addiction Services.

Exclusionary time out means a temporary, continuously monitored separation of a student from an ongoing activity in a non-locked setting, for the purpose of calming such student or deescalating such student's behavior.

Conditions Pertaining to the Use of Physical Restraint and/or Seclusion

A. School employees shall not use a life-threatening physical restraint on a student under any circumstance.

B. If any instance of physical restraint or seclusion of a student exceeds fifteen minutes an administrator or his/her designee, or a school health or mental health personnel, or a board certified behavioral analyst, who has received training in the use of physical restraint and
DANBURY PUBLIC SCHOOLS  
Danbury, Connecticut  

POLICY

<table>
<thead>
<tr>
<th>Use of Physical Force</th>
<th>Adopted:</th>
<th>Policy No. 7-237</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical Restraint/Seclusion/Exclusionary Time Out</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

seclusion shall determine whether continued physical restraint or seclusion is necessary to prevent immediate or imminent injury to the student or to others. Upon a determination that such continued physical restraint or seclusion is necessary, such individual shall make a new determination every thirty minutes thereafter regarding whether such physical restraint or seclusion is necessary to prevent immediate or imminent injury to the student or to others.

C. No student shall be placed in seclusion unless:

a. The use of seclusion is as an emergency intervention to prevent immediate or imminent injury to the student or to others, provided the seclusion is not used for discipline or convenience and is not used as a substitute for a less restrictive alternative.

b. Such student is continually monitored by a school employee during the period of such student's seclusion. Any student voluntarily or involuntarily placed in seclusion or restrained shall be regularly evaluated by a school employee for indications of physical distress. The school employee conducting the evaluation shall enter each evaluation in the student's educational record. Monitor shall mean by direct observation.

c. The area in which such student is secluded is equipped with a window or other fixture allowing the student a clear line of sight beyond the area of seclusion.

d. Seclusion shall not be utilized as a planned intervention in a student's behavioral intervention plan, individualized education program or plan pursuant to Section 504 of the Rehabilitation Act of 1973, as amended from time to time.

D. School employees may not use a psychopharmacologic agent on a student without that student's consent except (1) as an emergency intervention to prevent immediate or imminent injury to the student or to others, or (2) as an integral part of the student's established medical or behavioral support or educational plan, as developed consistent with Section 17a-543 of the Connecticut General Statutes or, if no such plan has been developed, as part of a licensed practitioner's initial orders. The use of psychopharmacologic agents, alone or in combination, may be used only in doses that are therapeutically appropriate and not as a substitute for other appropriate treatment.

E. In the event that physical restraint or seclusion is used on a student four or more times within
### DANBURY PUBLIC SCHOOLS

Danbury, Connecticut

**POLICY**

<table>
<thead>
<tr>
<th>Use of Physical Force</th>
<th>Adopted:</th>
<th>Policy No. 7-237</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical Restraint/Seclusion/Exclusionary Time Out</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Twenty school days:

a. An administrator, one or more of such student's teachers, the parent/guardian of such student and, if any, a mental health professional shall convene for the purpose of:

  i. Conducting or revising a behavioral assessment of the student;

  ii. Creating or revising any applicable behavioral intervention plan; and

  iii. Determining whether such student may require special education.

b. If such student is a child requiring special education or is a child being evaluated for eligibility for special education and awaiting a determination, such student's planning and placement team shall convene for the purpose of (1) conducting or revising a behavioral assessment of the student, and (2) creating or revising any applicable behavioral intervention plan, including, but not limited to, such student's individualized education plan.

F. The parent/guardian of a student who is placed in physical restraint or seclusion shall be notified not later than twenty-four hours after the student is placed in physical restraint or seclusion. A reasonable effort shall be made to provide such notification immediately after such physical restraint or seclusion is initiated.

G. Within reason, school employees shall not use a physical restraint on a student or place a student in seclusion unless he/she has received training on the proper means for performing such physical restraint or seclusion.

H. The Board of Education, and each institution or facility operating under contract with the Board to provide special education for children, including any approved private special education program, shall:

a. Record each instance of the use of physical restraint or seclusion on a student;

b. Specify the nature of the emergency that necessitated the use of such physical restraint or seclusion; and

c. Include such information in an annual compilation on its use of such restraint and seclusion.
on students.

1. The Board and institutions or facilities operating under contract with the Board to provide special education for children, including any approved private special education program shall provide such annual compilation to the Department of Education in order to examine incidents of physical restraint and seclusion in schools.

J. Any use of physical restraint or seclusion on a student shall be documented in the student's educational record. The documentation shall include:

a. The nature of the emergency and what other steps, including attempts at verbal de-escalation, were taken to prevent the emergency from arising if there were indications that such an emergency was likely to arise; and

b. A detailed description of the nature of the restraint or seclusion, the duration of such restraint or seclusion and the effect of such restraint or seclusion on the student's established educational plan.

K. Any incident of the use of restraint or seclusion that results in physical injury to a student shall be reported to the State Board of Education.

**Required Training and Prevention Training Plan**

Training shall be provided by the Board to the members of the crisis intervention team for each school in the district. The Board may provide such training to any teacher, administrator, school professional or other school employee, designated by the school principal and who has direct contact with students regarding physical restraint and seclusion of students. Such training shall be provided during the school year commencing July 1, 2017 and each school year thereafter, and shall include, but not be limited to:

1. An overview of the relevant laws and regulations regarding the use of physical restraint and seclusion on students and the proper uses of physical restraint and seclusion. (Such overview is to be provided by the Department of Education commencing July 1, 2017 and annually thereafter, in a manner and form as prescribed by the Commissioner of Education.)

2. The creation of a plan by which the Board will provide training regarding the prevention of
## Use of Physical Force

| Physical Restraint/Seclusion/Exclusionary Time Out | Adopted: | Policy No. 7-237 |

incidents requiring physical restraint or seclusion of students.

Such plan is to be implemented not later than July 1, 2018.

3. The Board will create a plan, to be implemented not later than July 1, 2018, requiring training regarding the proper means of physical restraint or seclusion of a student, including, but not limited to:

   a. Verbal defusing and de-escalation;
   
   b. Prevention strategies;
   
   c. Various types of physical restraint and seclusion;
   
   d. The differences between life-threatening physical restraint and other varying levels of physical restraint;
   
   e. The differences between permissible physical restraint and pain compliance techniques; and
   
   f. Monitoring methods to prevent harm to a student who is physically restrained or in seclusion, including training in the proper means of physically restraining or secluding a student.
   
   g. Recording and reporting procedures on the use of physical restraint and seclusion.

### Crisis Intervention Teams

For the school year commencing July 1, 2017 and each school year thereafter, the Board requires each school in the District to identify a crisis intervention team. Such team shall consist of any teacher, administrator, school professional or other school employee designated by the school principal and who has direct contact with student and trained in the use of physical restraint and seclusion.

Such teams shall respond to any incident in which the use of physical restraint or seclusion may be necessary as an emergency intervention to prevent immediate or imminent injury to a student or to
## POLICY

<table>
<thead>
<tr>
<th>Use of Physical Force</th>
<th>Adopted:</th>
<th>Policy No. 7-237</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physical Restraint/Seclusion/Exclusionary Time Out</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

...others.

Each member of the crisis intervention team shall be recertified in the use of physical restraint and seclusion on an annual basis. The Board shall maintain a list of the members of the crisis intervention team for each school.

Not later than January 1, 2019, the Board establishes this portion of this policy regarding the use of an exclusionary time out, as defined in this policy. This policy regarding exclusionary time outs includes, but need not be limited to, the following requirements:

1. exclusionary time outs are not to be used as a form of discipline;

2. at least one school employee remains with the student, or be immediately available to the student such that the student and school employee are able to communicate verbally, throughout the exclusionary time out;

3. the space used for an exclusionary time out is clean, safe, sanitary and appropriate for the purpose of calming such student or de-escalating such student's behavior;

4. the exclusionary time out period shall terminate as soon as possible; and

5. if such student is a child requiring special education, as defined in C.G.S. 10-76a, or a child being evaluated for special education, pursuant to C.G.S. 10-76d, and awaiting a determination, and the interventions or strategies are unsuccessful in addressing such student's problematic behavior, such student's planning and placement team shall convene as soon as is practicable to determine alternative interventions or strategies.
**DANBURY PUBLIC SCHOOLS**  
Danbury, Connecticut

**POLICY**

<table>
<thead>
<tr>
<th>Student Records; Confidentiality</th>
<th>Adopted: 3-25-15</th>
<th>Policy No. 7-125</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Revised: 10/18/18</td>
<td></td>
</tr>
</tbody>
</table>

Educational records, defined as records directly related to a student, will be kept for each student and will reflect the physical, emotional, social and academic aspects of a student's development in the educational process.

The Board of Education recognizes the need to comply with the legal state and federal requirements regarding the confidentiality, access to and amendment of student records. The procedures for the confidentiality of student records shall be consistent with federal statutes, including the Family Educational Rights and Privacy Act of 1974 (FERPA), as amended, and its implementing and revised regulations and the Connecticut General Statutes.

Safeguards shall be established by the school administration to protect the student and the student's family from invasion of privacy in the collection, maintenance and dissemination of information, and to provide accessibility to recorded information by those legally entitled thereto. Access to inspect or review a student's educational record or any part thereof may include the right to receive copies under limited circumstances.

**For the purposes of this policy:**

"Parent" means a natural parent, an adopted, or a legal guardian or an individual acting as a parent in the absence of a parent or guardian. If parents are divorced or legally separated the parent granted custody and the parent not granted custody of a minor child both have the right of access to the academic, medical, hospital, or other health records of the child, unless a court order prohibits access. Whenever a student has attained the age of 18 years or is attending an institution of post-secondary education, the permission or consent required of, and the rights accorded to, the parents or guardians of the student shall thereafter only be required of, and accorded to, the student. A parent who is incarcerated is also entitled to knowledge of and access to all educational, medical or similar records maintained in the cumulative record of any minor student of such incarcerated parent except in situations (1) where such information is considered privileged as defined in C.G.S. 10-154a, (2) such incarcerated parent has been convicted of sexual assault, or aggravated sexual assault, or (3) such incarcerated parent is prohibited pursuant to a court order.

"Student" means an individual who is or has been "in attendance" in person at an educational agency or institution for whom education records are maintained. It also includes those situations in which students "attend" classes but are not physically present, including attendance by
DANBURY PUBLIC SCHOOLS
Danbury, Connecticut

POLICY

Student Records; Confidentiality | Adopted: 3-25-15
Revised: 10/18/18 | Policy No. 7-125

videoconference, satellite, Internet, or other electronic information and telecommunication technologies.

"Student record" means any item of information directly related to an identifiable student, other than directory information, which is maintained by a school district or required to be maintained by an employee in the performance of his/her duties whether recorded in handwriting, print, computer media, video or audio tape, film, microfilm and microfiche.

Student records include information relative to an individual student gathered within or without the school system and maintained within the school system, regardless of the physical form in which it is maintained. Any information maintained for the purpose of review by a second party is considered a student record. Records that pertain to an individual's previous attendance as a student are "education records" under FERPA regardless of when they were created or received within the school system. Student records shall not include informal notes related to a student compiled by a school official or employee which remain in the sole possession of the maker and are not accessible or revealed to any other person except a substitute. Records of the law enforcement unit of the District or school are not considered student records.

"Law Enforcement Unit" means an individual office, department, division, or other component of an education agency or institution that is officially authorized or designated by that agency or institution to (1) enforce laws or refer matters of law enforcement to appropriate authorities, or (2) maintain the physical security and safety of the agency or institution.

"Substitute" means a person who performs the duties of the individual who made the notes on a temporary basis and does not refer to a person who permanently succeeds the maker of the notes in his or her position.

"School Official" means a person employed by the District as an administrator, supervisor, instructor, or support staff member, including health or medical staff and law enforcement unit personnel, a person serving on the Board of Education, a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist), or a parent or student serving on an official committee such as a disciplinary or grievance committee, or assisting another school official in performing his/her tasks.

"Authorized Representative" means any entity or individual designated by a state or local
## Student Records; Confidentiality

*Adopted: 3-25-15  
Revised: 10/18/18  
Policy No. 7-125*

Educational authority or an agency headed by an official listed in §99.31(a)(3) to conduct with respect to Federal or State-supported education programs, any audit or evaluation, or any compliance or enforcement activity in connection with Federal legal requirements that relate to these programs.

"**Education Program**" means any program that is principally engaged in the provision of education, including, but not limited to, early childhood education, elementary and secondary education, postsecondary education, special education, job training, career and technical education and adult education, and any program that is administered by an educational agency or institution.

"**Early Childhood Education Program**" means a Head Start program, a state licensed or regulated child care program, or a program that serves children from birth through age six that addresses the children's cognitive, social, emotional and physical development and is a (i) state prekindergarten program; (ii) a program authorized under the Individuals with Disabilities Education Act; or (iii) is a program operated by a local educational agency.

"**Directory Information**" means information contained in a student's education record that would not generally be considered harmful or an invasion of privacy if disclosed. Directory information includes, but is not limited to, one or more of the following items: parent's name and/or e-mail address, student's name, address, telephone number, date and place of birth, major field(s) of study, participation in officially recognized activities and sports, photographic, computer and/or video images, grade levels, electronic mail address, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous public or private school attended by the student.

A student's social security number or student ID number is prohibited from designation as directory information. However, student ID numbers and other electronic personal identifiers used to access or communicate in electronic systems may be disclosed only if the identifier is not used by itself to authenticate identity and cannot be used to gain access to education records.

A student's ID number or other unique personal identifier that is displayed on a student ID badge is considered directory information, but only if the identifier cannot be used to gain access to education records except when used in conjunction with one or more factors that authenticate the user's identity, such as a PIN, password, or other factor known or possessed only by the authorized user.
The Superintendent shall be responsible for ensuring that all requirements under federal and state statutes shall be carried out by the district. He/She will develop procedures (administrative regulations) providing for the following:

1. Annually informing parents of their rights.

2. Permitting parents to inspect and review educational records, including, at least, a statement of the procedure to be followed by a parent or eligible student who requests to inspect and review the educational records, with an understanding that the procedure may not deny access to educational records; a description of the circumstances in which the district feels it has a legitimate cause to deny a request for a copy of such records; a schedule of fees for copies; and a listing of the types and locations of education records maintained by the school and the titles and addresses of school officials responsible for those records.

3. Not disclosing personally identifiable information from a student's education records without the prior written consent of the student's parent, except as otherwise permitted by administrative regulations; including at least a statement of whether the school will disclose personally identifiable information from the records to other school officials within the school who have been determined by the school to have legitimate educational interests, and, if so, a specification of the criteria for determining which parties are "school officials" and what the school considers to be a "legitimate educational interest"; and a specification of the personally identifiable information to be designated as directory information.

4. Maintaining the record of disclosures of personally identifiable information from a student's education records and permitting a parent to inspect that record.

5. Providing a parent/guardian with an opportunity to seek the correction of the student's education records through a request to amend the records. If the District decides that an amendment if the records as requested is not warranted, to inform the parent/guardian or eligible student and advise him/her if the right to a hearing and permitting the parent/guardian or an eligible student to place a statement in the education records of the student.

6. Guaranteeing access to student records to authorized persons within five days following the date of request.
**DANBURY PUBLIC SCHOOLS**
Danbury, Connecticut

**POLICY**

<table>
<thead>
<tr>
<th>Student Records; Confidentiality</th>
<th>Adopted: 3-25-15</th>
<th>Revised: 10/18/18</th>
<th>Policy No. 7-125</th>
</tr>
</thead>
</table>

7. Assuring security of student records.

8. Enumerating and describing the student records maintained by the school system.

9. Annually informing parents under what conditions that their prior consent is not required to disclose information.

10. Ensuring the orderly retention and disposition, per applicable state statutes, of the district’s student records.

11. Notifying parents of secondary school students that it is required to release the student’s name, address and telephone listing to military recruiters and institutions of higher learning upon request. Parents or eligible students may request that the District not release this information, and the District will comply with the request.

12. Notifying parents annually of the District’s policy on the collection or use of personal information collected from students for the purpose of marketing or selling that information or otherwise providing that information to others for that purpose, including arrangements to protect student privacy that are provided by the agency in the event of such collection, disclosure or use.

**Legal Reference:** Connecticut General Statutes


7-109 Destruction of documents.

10-15b Access of parent or guardians to student’s records. (as amended by PA 17-68, Section 4)

10-154a Professional communications between teacher or nurse & student.

10-209 Records not to be public.

10-221b Boards of education to establish written uniform policy re: treatment of recruiters.
**DANBURY PUBLIC SCHOOLS**  
Danbury, Connecticut

**POLICY**

<table>
<thead>
<tr>
<th>Student Records; Confidentiality</th>
<th>Adopted: 3-25-15</th>
<th>Revised: 10/18/18</th>
<th>Policy No. 7-125</th>
</tr>
</thead>
</table>

11-8a Retention, destruction and transfer of documents

11-8b Transfer or disposal of public records. State Library Board to adopt regulations.

46b-56 (e) Access to Records of Minors.


Dept. of Educ. 34 C.F.R. Part 99 (May 9, 1980 45 FR 30802) regs. implementing FERPA enacted as part of 438 of General Educ. provisions act (20 U.S.C. 1232g) parent and student privacy and other rights with respect to educational records, as amended 11/21/96, and Final Rule 34 CFR Part 99, December 9, 2008)


PL 112-278 "The Uninterrupted Scholars Act"

DANBURY PUBLIC SCHOOLS
Danbury, Connecticut

POLICY

CHILD ABUSE/NEGLECT REPORTING

Adopted: 5/10/2000
Revised: 11/9/18
Policy No. 7-234

NOTE: Black bold text is from the original policy. Red Text is new language taken from CABE policy.

Reporting of Child Abuse, Neglect and Sexual Assault

The Danbury Board of Education recognizes its legal and ethical obligation in the reporting of suspected child abuse and neglect. [Any person applying for employment with the Board shall submit to a record check of the Department of Children and Families Child Abuse and Neglect Registry before the person may be hired. Mandated reporters include all school employees, specifically Superintendent, administrators, teachers, substitute teachers, guidance counselors, school counselors, paraprofessionals, coaches of intramural and interscholastic athletics, as well as licensed nurses, physicians, psychologists and social workers and licensed behavior analysts either employed by the Board or working in one of the District schools, or any other person who, in the performance of his or her duties, has regular contact with students and who provides services to or on behalf of students enrolled in District schools.] Connecticut General Statutes 17a-101 requires that any professional or paraprofessional employee in the school system [Such individual(s)] who has reasonable cause to suspect or believe that a child under the age of eighteen years has been abused, neglected, [placed in imminent risk of serious harm, or sexually assaulted], or is in danger of being abused, is mandated to report his or her suspicions to the Department of Children and Families (DCF). Reports of suspicions that a child is in danger of being abused are not required by state law. However, such reports are required by the Danbury Board of Education. Procedures will be developed to guide the referral process.

The Board believes that the school employees not legally mandated to report suspected child abuse or neglect (e.g. secretaries, custodians, food service workers) are nonetheless ethically obligated to protect children. Thus, these employees must report suspicions to the building principal, his or her designee or other professional staff, who must then proceed in accordance with the law, Board policy, and administrative regulations.

[A mandated reporter's suspicions may be based on factors including, but are not limited to, observations, allegations, facts by a child, victim or third party. Suspicion or belief does not require certainty or probably cause. It is the policy of the Board of Education to require ALL EMPLOYEES of]
the Board of Education to report suspected abuse and/or neglect, or imminent risk of serious harm, in accordance with the procedures set forth in this policy.

Furthermore, the Board of Education requires all personnel who have reasonable cause to suspect or believe that a child, under the age of eighteen (18), except in the case of sexual assault by a school employee, has been abused, neglected, has had non-accidental physical injury, or injury which is at variance with the history given of such injury, is placed in imminent danger of serious harm or has been sexually abused by a school employee to report such cases in accordance with the law, Board policy and administrative regulations. The mandatory reporting requirement regarding the sexual assault of a student by a school employee applies based on the person's status as a student, rather than his or her age.

A mandated reporter shall make an oral report, by telephone or in person, to the Commissioner of Children and Families or a law enforcement agency as soon as possible, but no later than twelve (12) hours after the reporter has reasonable cause to suspect the child has been abused or neglected. In addition, the mandated reporter shall inform the building principal or his/her designee that he/she will be making such a report. Not later than forty-eight hours of making the oral report, the mandated reporter shall file a written report with the Commissioner of Children and Families or his/her designee. (The Department of Children and Families has established a 24 hour Child Abuse and Neglect Hotline at 1-800-842-2288 for the purpose of making such oral reports.)

The oral and written reports shall include, if known: (1) the names and addresses of the child and his/her parents/guardians or other persons responsible for his/her care; (2) the child's age; (3) the child's gender; (4) the nature and extent of the child's injury or injuries, maltreatment or neglect; (5) the approximate date and time the injury or injuries, maltreatment or neglect occurred; (6) information concerning any previous injury or injuries to, or maltreatment or neglect of, the child or his/her siblings; (7) the circumstances in which the injury or injuries, maltreatment or neglect came to be known to the reporter; (8) the name of the person(s) suspected to be responsible for causing such injury or injuries, maltreatment or neglect; (9) the reasons such person or persons are suspected of causing such injury or injuries, maltreatment or neglect; (10) any information concerning any prior cases in which such person or persons have been suspected of causing an injury, maltreatment or neglect of a child; and (11) whatever action, if any, was taken to treat, provide shelter or otherwise assist the child.

(For purposes of this section pertaining to the required reporting, a child includes any victim under eighteen years of age educated in a technical high school or District school. Any person who intentionally and unreasonably interferes with or prevents the making of the required report or attempts to conspire to do so shall be guilty of a class D felony, unless such individual is under eighteen years of age or educated in the technical high school system or in a District school, other than part of an adult education program.)
## POLICY

<table>
<thead>
<tr>
<th>CHILD ABUSE/NEGLECT REPORTING</th>
<th>Adopted: 5/10/2000</th>
<th>Revised: 11/9/18</th>
<th>Policy No. 7-234</th>
</tr>
</thead>
</table>

Should school staff have reasonable cause to suspect or believe that a child has been abused or neglected by a school employee, the same process of reporting to DCF must be followed. Additionally, the reporter shall immediately notify the building principal who will in turn inform the child's parent/guardian and the Superintendent of Schools that a report has been made. The Superintendent shall in turn, in the case of a certified staff member, notify the Commissioner of Education.

If the report of abuse, neglect or sexual assault involves an employee of the District as the perpetrator, the District may conduct its own investigation into the allegation, provided that such investigation shall not interfere with or impede any investigation conducted by the Department of Children and Families or by a law enforcement agency.

Similarly, the Board of Education directs its staff to report to the Office of Protection and Advocacy for Persons with Disabilities when they have reason to suspect and believe that someone eighteen years of age or older has been abused or neglected.

The Board recognizes that the Department of Children and Families is required to disclose records to the Superintendent of Schools in response to a mandated reporter's written or oral report of abuse or neglect or if the Commissioner of Children and Families has reasonable belief that a school employee abused or neglected a student. Not later than five (5) working days after an investigation of child abuse or neglect by a school employee has been completed, DCF is required to notify the school employee and the Superintendent and the Commissioner of Education of the investigation's results. If DCF has reasonable cause, and recommends the employee be placed on DCF's Child Abuse and Neglect Registry, the Superintendent shall suspend such employee.

The Board believes not only in prompt, effective reaction to suspected abuse or neglect, but also in a proactive, preventative approach. Toward that end, annual orientation and review on the subject of abuse and neglect shall be provided for all school staff. This training shall include effective recognition of and response to suspected child abuse and neglect, and may be designed and delivered in cooperation with DCF.

The Board, recognizing its responsibilities to protect children and in compliance with its statutory obligations, shall provide to each employee in-service training regarding the requirements and obligations of mandated reporters. District employees shall also participate in training offered by the Department of Children and Families. Each school employee is required to complete a refresher training program, not later than three years after completion of the initial training program and shall thereafter retake such refresher
TRAINING COURSE AT LEAST ONCE EVERY THREE YEARS.

The Principal of each school in the district shall annually certify to the Superintendent that each school employee working at such school has completed the required initial training and the refresher training.

State law prohibits retaliation against a mandated reporter for fulfilling his/her obligations to report suspected child abuse or neglect. The Board shall not retaliate against any mandated reporter for his/her compliance with the law and Board policy pertaining to the reporting of suspected child abuse and neglect.

In accordance with the mandates of the law and consistent with its philosophy, the Board in establishing this policy directs the Superintendent of Schools to develop and formalize the necessary rules and regulations to comply fully with the intent of the law.

This policy will be distributed annually to all employees. Documentation shall be maintained that all employees have, in fact, received the written policy and completed the required initial and refresher training related to mandated reporting of child abuse and neglect as required by law.

The Board of Education will post the telephone number of the Department of Children and Families' child abuse hotline, Careline, and the Internet web address that provides information about the Careline in each District school in a conspicuous location frequented by students. Such posting shall be in various languages most appropriate for the students enrolled in the school.

Hiring Prohibitions

The Board of Education will not employ anyone who was terminated or resigned after a suspension based on DCF's investigation, if he or she has been convicted of (1) child abuse or neglect or (2) 1st, 2nd, 3rd, or 4th degree sexual assault; 1st degree aggravated sexual assault; or 3rd degree sexual assault with a firearm of a student who is not enrolled in adult education.

The Boards of Education will not employ an individual who was terminated or resigned, if he or she (1) failed to report the suspicion of such crimes when required to do so or (2) intentionally and unreasonably interfered with or prevented a mandated reporter from carrying out this obligation or conspired or attempted to do so. This applies regardless of whether an allegation of abuse, neglect, or sexual assault has been substantiated.

This policy and associated administrative regulations shall be reviewed annually by an advisory committee of school and community representatives under the direction of the Pupil Services Coordinator or his or her designee.
DANBURY PUBLIC SCHOOLS
Danbury, Connecticut

POLICY

|----------|---------------------|------------------|-----------------|

The district's policy on student truancy shall stress early prevention and inquiry leading to remediation of absences rather than imposition of punitive measures for students. Referral to legal authorities normally shall be made only when local resources are exhausted. For purposes of implementing this policy and for reporting purposes regarding truancy, the District will utilize the State Board of Education approved definitions of "excused", "unexcused" and "disciplinary" absences.

"Truant" shall mean a student age five to eighteen, inclusive, who has four unexcused absences in any one month, or ten unexcused absences in one school year.

"In attendance" shall mean a student if present at his/her assigned school, or an activity sponsored by the school (e.g., field trip), for at least half of the regular school day. A student who is serving an out-of-school suspension or expulsion should always be considered absent.

"Chronically absent child" is an enrolled student whose total number of absences at any time during a school year is equal to or greater than ten percent of the total number of days that such student has been enrolled at such school during such school year.

"Absence" means an excused absence, unexcused absence or disciplinary absence, as those terms are defined by the State Board of Education pursuant to CGS 10-198b.

"District chronic absenteeism rate" means the total number of chronically absent children in the previous school year divided by the total number of children under the jurisdiction of the Board of Education for such school year.

"School chronic absenteeism rate" means the total number of chronically absent children for a school in the previous school year divided by the total number of children enrolled in such school for such school year.

Remediation of Truancy

School personnel shall seek cooperation from parents or other persons having control of such child and assist them in remedying and preventing truancy. The Superintendent of Schools shall develop regulations which will detail the following school district obligations under the district's truancy policy.

1. Notify parents annually of their obligations under the attendance policy.
2. Obtain telephone numbers for emergency record cards or other means of contacting parents or other persons having control of the child during the school day.

Exhibit #18-144
DANBURY PUBLIC SCHOOLS
Danbury, Connecticut

POLICY

|------------------|----------------------|------------------|------------------|

3. Establish a system to monitor student attendance.

4. Make a reasonable effort by telephone and by mail to notify parents or other persons having control of the child, enrolled in grades one through eight, inclusive, when a child does not arrive at school and there has been no previously approval or other indication which indicates parents are aware of the absence. (Note: Persons who in good faith give or fail to give notice pursuant to this section shall be immune from any liability, civil or criminal, which might otherwise be incurred or imposed and shall have immunity with respect to any judicial proceeding which results from such notice or failure to give notice.)

5. Identify a student as "truant" when the student accumulates four unexcused absences in any month or ten in a school year.

6. Identify a student as "chronically absent" when the student accumulates a total number of absences at any time during a school year that is equal to or greater than ten percent of the total number of days that such student has been enrolled at the school during the school year.

7. Appropriate school staff meet with parents of a child identified as truant or chronically absent to review and evaluate the situation, within ten days of such designation. Such meeting may involve the school or District Attendance Team.

Students so identified may be subject to:
(a) retention in the same grade to acquire necessary skills for promotion or retention.
(b) a requirement to complete a summer school program successfully before being promoted to the next grade.

8. When a petition is filed, an educational evaluation of the truant student shall be done by appropriate school personnel if no such evaluation has been performed within the preceding year.

9. Provide coordination of services and refer "truants" to community agencies which provide child and family services.

10. If in existence, refer the child to the children's probate court truancy clinic.

The Board, on or before 8/15/18, shall implement a truancy intervention model identified by the Connecticut State Department of Education (SDE) for any school within the District that has a disproportionately high rate of truancy, as identified by the Commissioner of Education. The intervention models must also address the needs of students with disabilities. Parents or other persons having control of each child shall be notified of such truancy model. (Note: The SDE is required to identify these effective truancy intervention models by 8/15/18.)
DANBURY PUBLIC SCHOOLS
Danbury, Connecticut

POLICY

|-----------------|---------------------|------------------|------------------|

The Board of Education, in compliance with statute, requires the establishment of attendance review teams when chronic absenteeism rates in the District or at individual schools in the District meet the following circumstances:

1. A District team must be established when the District's chronic absenteeism rate is 10 percent or higher.

2. A school team must be established when the school chronic absenteeism rate is 15 percent or higher.

3. A team for either the District or each school must be established when (a) more than one school in the District has a school chronic absenteeism rate of 15 percent or higher or (b) a District has a District chronic absenteeism rate of 10 percent or higher and one or more schools in the District have a school chronic absenteeism rate of 15 percent or higher.

The membership of attendance review teams may consist of school administrators, guidance counselors, school counselors, school social workers, teachers, chronically absent children, parents or guardians of chronically absent children, and representatives from community-based programs who address issues related to student attendance by providing programs and services to truants.

Each attendance review team shall be responsible for reviewing the cases of truants and chronically absent children, discussing school interventions and community referrals for such truants and chronically absent children and making any additional recommendations for such truants and chronically absent children and their parents or guardians. Each attendance review team shall meet at least monthly.

The District shall utilize the chronic absenteeism prevention and intervention plan developed by the State Department of Education when it becomes available. Such plan must include the means for collecting and analyzing data relating to student attendance, truancy and chronic absenteeism. The data must be disaggregated by school district, school grades and subgroups such as race, ethnicity, gender, eligibility for free and reduced priced lunches, students whose primary language is not English, and students with disabilities.

The District shall annually include in information for the strategic school profile report for each school and the District that submitted to the Commissioner of Education, data pertaining to truancy and chronically absent children.

The Principal or his/her designee of any elementary or middle school located in a town/city designated as an alliance district may refer to the children's truancy clinic established by the Probate Court serving the town/city, a parent/guardian with a child defined as a truant or who is at risk of becoming a truant. (An attendance officer or a police officer shall deliver the citation and summons and a copy of the referral to the parent/guardian.)
## Truancy

<table>
<thead>
<tr>
<th>Adopted: 5/10/2000</th>
<th>Policy No. 7-232</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revised: 11/9/18</td>
<td></td>
</tr>
</tbody>
</table>

Legal Reference: Connecticut General Statutes

10-184 Duties of parents. (as amended by PA 98-243, PA 00-157 and PA 18-15)
10-198a Policies and procedures concerning truants (as amended by PA 00-157, P.A. 11-136 and PA 16-147)
10-198b State Board of Education to define "excused absence," "unexcused absence," and "disciplinary absences"
10-198c Attendance review teams (as amended by PA 17-14)
10-198d Chronic absenteeism (as amended by PA 18-182)
10-198e Identification of truancy identification models (as amended by PA 18-182)
10-199 through 10-202 Attendance, truancy in general. (Revised, 1995, PA 95-304)
10-220(c) Duties of boards of education (as amended by PA 15-225)
10-202e f Policy on dropout prevention and grant program.
10-221(b) Board of education to prescribe rules. Campbell v New Milford, 193 Conn 93 (1984).

Action taken by the State Board of Education on January 2, 2008, to define "attendance."
Action taken by the State Board of Education on June 27, 2012, to define "excused" and "unexcused" absences.
DANBURY PUBLIC SCHOOLS  
Danbury, Connecticut

POLICY

<table>
<thead>
<tr>
<th>Student Data Protection and Privacy/Cloud-Based Issues</th>
<th>Adopted:</th>
<th>New Policy No. 7-127</th>
</tr>
</thead>
</table>

The Board of Education (Board) may, pursuant to this policy, enter into a contract with a third party for either or both of the following purposes:

1. To provide services, including Cloud-based services, for the digital storage, management, and retrieval of student records.

2. To provide digital educational software that authorizes a third-party provider of digital educational software to access, store, and use student records in accordance with the contractual provisions listed below.

The Board when entering into a contract with a contractor for purposes listed above, shall ensure the contract includes, but is not limited to the following:

1. A statement that student records, student information and student generated content continues to be the property of and under the control of the Board. (They are not the property of, or under the control of a software or electronic service contractor.)

2. A description of the means by which the Board may request the deletion of any student information, student records or student-generated content in the possession of the contractor that is not (a) otherwise prohibited from deletion or required to be retained under state or federal law, or (b) stored as a copy of a disaster recovery storage system and that is (i) inaccessible to the public, and (ii) unable to be used in the normal course of business by the contractor, provided the Board of Education may request the deletion of any such student information, student records or student-generated content if such copy has been used by the operator to repopulate data following a disaster recovery.

3. A statement that the contractor will not use student information, student records, or student-generated content for any purposes except those the contract authorizes.

4. A description of the procedures by which a student, parent or legal guardian, of a student may review personally identifiable information (PII) contained in the student’s record, student information or student-generated content and correct erroneous information, if any in such student material.

5. A statement that the contractor shall take actions designed to ensure the security and confidentiality of student records, student information, and student-generated content.
6. A description of the procedures that a contractor will follow for notifying the Board, in compliance with C.G.S. 10-234dd when there has been an unauthorized release, disclosure or acquisition of student information, student records or student-generated content.

7. A statement that a student's records, student information, or student-generated content shall not be retained or available to the contractor upon expiration of the contract between the contractor and the Board of Education except a student, parent or legal guardian of a student may choose to independently establish or maintain an electronic account with the contractor after the expiration of such contract for the purpose of storing student-generated content. (e.g., essays, research papers, portfolios, creative writing, music, audio files, or photographs, but not standardized assessment responses.)

8. A statement that the contractor and the Board shall ensure compliance with the federal Family Educational Rights and Privacy Act (FERPA), 20 USC 1232g.

9. A statement that Connecticut laws shall govern the rights and duties of all parties to the contract, (contractor and the Board).

10. A statement that if any provision of the contract or the application of the contract is held invalid by a court of competent jurisdiction, the invalidity does not affect other provisions of the contract which can be given effect without the invalid provision or application.

11. A prohibition against the contractor using personally identifiable information contained in student records to engage in advertising or for any other purposes other than those authorized pursuant to the contract.

The Board of Education may use the uniform student data privacy terms-of-service agreement addendum, developed by the Commission for Educational Technology (CET), in contracts entered into pursuant to C.G.S. 10-234bb. Such amendment shall conform to the requirements for a contract listed above.

Any provision of a contract or the terms-of-service agreement addendum entered into between a contractor and the Board on or after July 1, 2018, that conflicts with the provisions listed above shall be void. Moreover, a contract is void if it lacks any of the above provisions. The Board will give the contractor reasonable notice to amend the contract or the terms-of-service agreement addendum to include the missing provisions.

Any contract entered into on and after July 1, 2018, or the terms-of-service agreement addendum that does not include the provisions listed above shall be void, provided the Board has given reasonable notice to the contractor and the contractor has failed within a reasonable time to amend the contract or the terms-of-

New Policy No. 7-127
**DANBURY PUBLIC SCHOOLS**  
Danbury, Connecticut  

**POLICY**

<table>
<thead>
<tr>
<th>Student Data Protection and Privacy/Cloud-Based Issues</th>
<th>Adopted:</th>
<th>New Policy No. 7-127</th>
</tr>
</thead>
</table>


service agreement addendum to include the required provisions.

The Board of Education shall maintain and update, as necessary, a website with information relating to all contracts entered into pursuant to this policy. Not later than five business days after executing a contract pursuant to this policy the Board shall post notice of such contract on the Board's website. The notice shall include the contract and (1) state that the contract has been executed and the date that such contract was executed, (2) provide a brief description of the contract and the purpose of the contract, and (3) state what student information, student records or student-generated content may be collected as a result of the contract.

On or before September 1st annually, the Board of Education shall electronically notify students and the parents/guardians of students of the address of the Internet website described in this policy.

The Board of Education and a contractor may include in any contract executed pursuant to this policy, the uniform student data privacy terms-of-service agreement addendum, previously described, to satisfy the requirements of this policy.

The Board of Education is not required to enter into a contract pursuant to this policy if the use of an Internet website, online service or mobile application operated by a consultant or an operator is unique and necessary to implement a child's individualized education program or plan pursuant to Section 504 of the Rehabilitation Act of 1973, as amended from time to time, and such Internet website, online service or mobile application is unable to comply with the provisions of this policy, provided (1) such Internet website, online service or mobile application complies with the Family Educational Rights and Privacy Act of 1974, 20 USC 1232g, as amended from time to time, and the Health Insurance Portability and Accountability Act of 1996, P.L. 104-191, as amended from time to time, (2) the Board of Education can provide evidence that it has made a reasonable effort to (A) enter into a contract with such consultant or operator to use such Internet website, online service or mobile application, and (B) find an equivalent Internet website, online service or mobile application operated by a consultant or an operator that complies with the provisions of this section, (3) the consultant or operator complies with the provisions of section 10-234cc, as amended for such use, and (4) the parent/legal guardian of such child, and, in the case of a child with an individualized education program, a member of the planning and placement team, sign an agreement that (A) acknowledges such parent/legal guardian is aware that such Internet website, online service or mobile application is unable to comply with the provisions of this policy, and (B) authorizes the use of such Internet website, online service or mobile application. The Board of Education shall, upon the request of a child's parent/legal guardian, provide the evidence described above to such parent/legal guardian.

The Board expects that an operator shall implement and maintain security procedures and practices that meet or exceed industry standards and that are designed to protect student information, student records, and student-generated content from unauthorized access, destruction use, modification and disclosure; and delete any student information, student records or student-generated content within a reasonable amount of time if
DANBURY PUBLIC SCHOOLS
Danbury, Connecticut

POLICY

<table>
<thead>
<tr>
<th>Student Data Protection and Privacy/Cloud-Based Issues</th>
<th>Adopted:</th>
<th>New Policy No. 7-127</th>
</tr>
</thead>
</table>

a student, parent/guardian or Board requests deletion of such student information, student records or student-generated content unless:

1. state or federal law prohibits such deletion or otherwise requires the retention of such student information, student records or student-generated content, or

2. a copy of such student information, student records or student-generated content is in the possession of the operator as part of a disaster recovery storage system and is inaccessible to the public and unable to be used in the normal course of business by the operator, provided such student, parent/legal guardian of a student or the Board may request the deletion of any such student information, student records or student-generated content if such copy is used by the operator to repopulate accessible data following a disaster recovery.

The Board will utilize the written guidance developed by the Department of Education in consultation with the Commission for Educational Technology concerning the implementation of FERPA and the laws relating to student data privacy. Such written guidance includes, a plain language explanation of how such student data privacy laws are to be implemented, information about the uniform student data privacy terms-of-service agreement addendum, and (3) how such addendum may be incorporated into contracts executed pursuant to section 10-234bb, as amended.

Notice of Breach of Security/Data Breaches

Upon notice of a breach of security by a contractor, the Board shall, not later than two business days after receipt of such notice, notify the students and the parents/legal guardians of the students whose student information, student records, or student-generated content was involved in such breach. The Board shall also, as required, post notice of the breach on its website.

Upon the discovery of a breach of security that results in the unauthorized release of student information, excluding directory information, the contract shall contain the provision that the contractor must notify the Board of such breach without unreasonable delay, and in no case later than thirty (30) days from the discovery of the breach.

Upon the discovery of a breach of security that results in the unauthorized release of directory information, student records, or student-generated content, the contract shall contain the provision that the contractor must notify the Board without unreasonable delay and in no case later than sixty (60) days from the discovery of the breach.

*Note: The Board may desire to contract for more prompt notice of a breach of security.*
## Definitions

1. "Contractor" means an operator or consultant that is in possession of or has access to student information, student records or student-generated content as a result of a contract with a local or regional Board of Education.

2. "Operator" means the operator of an Internet website, online service, online application, (app) or mobile application with actual knowledge that such Internet website, service, or mobile application is used primarily for school purposes and was designed and marketed for school purposes and who collects, maintains or uses student information.

3. "Consultant" means a professional who provides non-instructional services, including administrative, planning, analytical, statistical, or research services to a board of education under a contract.

4. "Student" means a Connecticut resident enrolled in a preschool program participating in the statewide public school information system, pursuant to section 10-10a of the general statutes, or enrolled in grades K to 12, inclusive, in a public school, or receiving special education and related services under an individualized education program, or otherwise the responsibility of the Board.

5. "Deidentified information" means any information that has been altered to prevent the identification of an individual student.

6. "Eligible student" means a student who has reached 18 years of age.

7. "Student-generated content" means materials created by a student, including, but not limited to, essays, research reports, portfolios, creative writing, music or other audio files, or photographs. "Student-generated content" does not include student responses to a standardized assessment.

8. "Student records" means any information directly related to a student that is maintained by the school district, the State Board of Education or the Department of Education or any information acquired from a student through the use of educational software assigned to the student by a teacher or other district employee.

"Student records" does not mean any of the following:

   a. Deidentified information, allowed under the contract to be used by the contractor to improve educational products for adaptive learning purposes and for customizing student learning.

   b. Deidentified information, used to demonstrate the effectiveness of the contractor's products in
the marketing of such products.

c. Deidentified information, used for the development and improvement of the contractor's products and services.

9. "Online service" includes Cloud computing services, which must comply with this policy if they otherwise meet the definition of an operator.

10. "Student information" is personally identifiable information regarding a student that in any media or format that is not publicly available that meets any of the following:

   a. Is created or provided by a student, or the student's parent or legal guardian, by using an operators' website, online service, or mobile application (app) for school purposes.

   b. Is created or provided by an employee or agent of the board of education, to an operator for school purposes.

   c. Is gathered by an operator through the operation of the operator's Internet website, online service, or mobile application (app) and identifies a student including but not limited to information in the student's educational record or email account, first and last name, home address, telephone number, date of birth, email address, or other information that allows physical or online contact, discipline records, test results, special education data, juvenile dependency records, grades, evaluations, criminal records, medical records, health records, social security number, biometric information, disabilities, socioeconomic information, food purchases, political affiliations, religious information, text messages, documents, student identifiers, search activity, photos, voice recordings, or behavioral assessments.

11. "School purposes" means purposes that customarily take place at the direction of a teacher, or a board of education or aid in the administration of school activities, including, but not limited to, instruction in the classroom, administrative activities, and collaboration among students, school personnel, or parents/legal guardians.

12. "Targeted advertising" means presenting an advertisement to a student where the selection of the advertisement is based on student information, student records or student-generated content or inferred from the usage of the operator's Internet website, online service or mobile application by such student. It does not include any advertising to a student on a website that the student accesses at the time or in response to a student's response or request for information or feedback.

The Board, through this policy, places restrictions on an "operator" as defined in this policy. An operator shall not knowingly engage in any of the following activities with respect to their internet website, online
### DANBURY PUBLIC SCHOOLS
Danbury, Connecticut

#### POLICY

<table>
<thead>
<tr>
<th>Student Data Protection and Privacy/Cloud-Based Issues</th>
<th>Adopted:</th>
<th>New Policy No. 7-127</th>
</tr>
</thead>
</table>

service or mobile application:

1. Engage in targeted advertising on the operator's site, service, or application, or on any other Internet website, online service or mobile application;

2. Use student information to create a profile of a student for purposes other than the furtherance of school purposes;

3. Sell student information, unless the sale is part of the purchase, merger, or acquisition of an operator by a successor operator and the operator and the successor operator continue to be subject to the provisions of this policy regarding student information; or

4. Disclose student information, unless the disclosure is made (a) in furtherance of school purposes of the Internet website, online service or mobile application, provided the recipient of the student information uses such student information to improve the operability and functionality of the Internet website, online service or mobile application and complies with this policy; (b) to ensure compliance with federal or state law; (c) in response to a judicial order; (d) to protect the safety of users or others, or the security of the Internet website, online service or mobile application; or (e) to an entity hired by the operator to provide services for the operator's Internet website, online service or mobile application, provided the operator contractually (i) prohibits the entity from using student information for any purpose other than providing the contracted service to, or on behalf of, the operator, (ii) prohibits the entity from disclosing student information provided by the operator to subsequent third parties, and (iii) requires the entity to comply with this policy.

The Board recognizes that an operator may:

1. Use student information (1) to maintain, support, evaluate or diagnose the operator's Internet website, online service or mobile application (app), or (2) for adaptive learning purposes or customized student learning.

2. Use de-identified student information (1) to develop or improve the operator's Internet website, online service or mobile application (app), or other Internet websites, online services or mobile applications owned by the operator, or (2) to demonstrate or market the effectiveness of the operator's Internet website, online service or mobile application.

3. Share aggregated de-identified student information for the improvement and development of Internet websites, online services or mobile applications designed for school purposes.
# DANBURY PUBLIC SCHOOLS
Danbury, Connecticut

## POLICY

<table>
<thead>
<tr>
<th>Student Data Protection and Privacy/Cloud-Based Issues</th>
<th>Adopted:</th>
<th>New Policy No. 7-127</th>
</tr>
</thead>
</table>

Nothing in this policy shall be construed to:

1. limit the ability of a law enforcement agency to obtain student information from an operator as authorized by law or pursuant to a court order;

2. limit the ability of a student or the parent or legal guardian of a student to download, transfer or otherwise save or maintain student information;

3. impose a duty upon a provider of an interactive computer service, as defined in 47 USC 230, as amended from time to time, to ensure compliance with this section by third-party information content providers, as defined in 47 USC 230, as amended from time to time;

4. impose a duty upon a seller or provider of online services or mobile applications to ensure compliance with this policy with regard to such online services or mobile applications;

5. limit an Internet service provider from providing a student, parent or legal guardian of a student or local or regional Board of Education with the ability to connect to the Internet;

6. prohibit an operator from advertising other Internet websites, online services or mobile applications that are used for school purposes to parents or legal guardians of students, provided such advertising does not result from the operator's use of student information;

7. apply to Internet websites, online services or mobile applications that are designed and marketed for use by individuals generally, even if the account credentials created for an operator's Internet website, online service or mobile application may be used to access Internet websites, online services or mobile applications that are designed and marketed for school purposes.

The Board, upon determination that a request for directory information is related to school purposes, may disclose directory information to any person requesting such directory information. If the Board determines that a request for directory information is not related to school purposes, the Board shall not disclose such directory information.
## DANBURY PUBLIC SCHOOLS
### Danbury, Connecticut
### POLICY

<table>
<thead>
<tr>
<th>Student Data Protection and Privacy/Cloud-Based Issues</th>
<th>Adopted:</th>
<th>New Policy No. 7-127</th>
</tr>
</thead>
</table>

(cf. 3520.1 - Information Security Breach and Notification)
(cf. 3520.11 - Electronic Information Security)
(cf. 3520.12 - Data-Based Information Management System Confidentiality Policy)
(cf. 5125 - Student Records)
(cf. 5145.15 - Directory Information)
(cf. 6162.51 - Surveys of Students/Student Privacy)

Legal Reference: Connecticut General Statutes

- 7-109 Destruction of documents.
- 10-15b Access of parent or guardians to student's records.
- 10-209 Records not to be public.
- 10-234aa Definitions
- 10-234bb Contracts between boards of education and contractors re student data.

Requirements. (as amended by PA 18-125)
- 10-234cc Requirements for operators re student data
- 10-234dd Duties re unauthorized release, disclosure or acquisition of student data (as amended by PA 18-125)
- 11-8a Retention, destruction and transfer of documents
- 11-8b Transfer or disposal of public records. State Library Board to adopt regulations.
- 46b-56(e) Access to Records of Minors.


P.A. 16-189 An Act Concerning Student Privacy
PA 17-200 An Act Making Revisions to the Student Data Privacy Act of 2016
PA 18-125 An Act Concerning Revisions to the Student Data Privacy Act


November 28, 2018
To: Danbury Board of Education
Re: October Operating Results Analysis (002-General Fund)

Attached please find the October 2018 Balance Report for Account 002 – General Fund. The report detail includes line-item budget amounts, encumbrances, year-to-date expenditures and account balances. The non-audited balance represents funds as of October 2018 operations and includes current encumbrances. During the month of October 2018 the District expended $9,021,005 resulting in a fiscal year-to-date expenditure value of $27,526,898. The FYTD expenditure represents 20.8% of the General Fund total budget.

Expenses and Encumbrance Summary

<table>
<thead>
<tr>
<th>FY 2018-19 Budget</th>
<th>$ 132,236,000.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTD Expended ($)</td>
<td>$ 9,021,005.00</td>
</tr>
<tr>
<td>YTD Expended ($)</td>
<td>$ 27,526,898.00</td>
</tr>
<tr>
<td>YTD Expended (%)</td>
<td>20.8%</td>
</tr>
<tr>
<td>*Encumbrances</td>
<td>$ 84,845,584.00</td>
</tr>
<tr>
<td>YTD Expend/Encum/Obli</td>
<td>85.0%</td>
</tr>
</tbody>
</table>

* including non-payroll encumbrances

Please review the attached report in advance of the November 28, 2018 BOE meeting. Should you have questions please contact me at 797-4703.
DANBURY BOARD OF EDUCATION

MONTHLY FINANCIAL REPORT

November 21, 2018

SUMMARY

This financial report for October 2018 represents the current balances

We are operating on a spending freeze at this time due to overall in salary accounts

EXPENSE CATEGORY CONDITIONS

100 Salaries

The salary accounts (004-080) are current running a deficit of (514,000). Our salary accounts are in a large state of flux because we still have several state grants that we are waiting to receive. The major impact on our salary accounts this year are directly related to enrollment changes. We added 3 new classroom teachers at elementary and 3 new classroom teachers at Danbury High School. These teachers were not part of our original budget that was set by the board in June. We did also project an additional $125,000 in hurricane relief funding that came in well under our projections. Our only open contract is the secretary’s union. We are also seeing increased costs in our substitute budget due to increases in our substitute rate.

Our plan to address the overage in the salary accounts is to review all accounts and place a budget freeze into effect.

200 Employee Benefits

Being it is only October we cannot make a good projection of our overall health insurance claims at this point. We did see a good overall claim month in September but one month does not make a trend.

300 Services and Fees

We continue to work with the special education department to monitor special education tutor staffing levels.

400 Utilities, Repairs & Maintenance

We have encumbered all our energy accounts and we will plan on a warm winter!

500 Transportation, Tuition & Misc.

Transportation accounts are going to show increased stress this year due to additional buses that we had to add for Danbury High School and Westside to address long run time.

We have not fully booked in all our special education outplacement tuition costs which is the reason for our surplus so far. This will be a continued area that we need to watch.
600 Supplies
No concerns presently.

700 Equipment
No concerns presently.

800 Other
No concerns presently.
## MONTH AND YEAR-TO-DATE EXPENDITURE SUMMARY REPORT

October 31, 2018

<table>
<thead>
<tr>
<th>OBJECT CODE</th>
<th>EXPENSE CATEGORY</th>
<th>2018-19 APPROVED BUDGET</th>
<th>2018-19 ADJUSTED BUDGET</th>
<th>MTD EXPENDITURE</th>
<th>YTD EXPENDITURE</th>
<th>ENCUMBER</th>
<th>ANTICIPATED OBLIGATIONS</th>
<th>PROJECTED BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>004</td>
<td>Assistant Principal</td>
<td>$1,413,038.00</td>
<td>$1,413,038.00</td>
<td>$108,398.86</td>
<td>$257,656.42</td>
<td>$1,043,199.58</td>
<td>($7,182.00)</td>
<td></td>
</tr>
<tr>
<td>005</td>
<td>Deputy Superintendent</td>
<td>$180,000.00</td>
<td>$180,000.00</td>
<td>$14,134.70</td>
<td>$49,471.45</td>
<td>$120,144.50</td>
<td>($10,384.65)</td>
<td></td>
</tr>
<tr>
<td>008</td>
<td>Principal</td>
<td>$2,201,653.00</td>
<td>$2,201,653.00</td>
<td>$190,020.90</td>
<td>$631,866.65</td>
<td>$1,598,855.70</td>
<td>($29,069.15)</td>
<td></td>
</tr>
<tr>
<td>009</td>
<td>Superintendent</td>
<td>$232,543.95</td>
<td>$232,543.95</td>
<td>$17,159.44</td>
<td>$86,217.48</td>
<td>$145,854.82</td>
<td>$471.65</td>
<td></td>
</tr>
<tr>
<td>010</td>
<td>Supervisor/Director</td>
<td>$2,272,754.11</td>
<td>$2,272,754.11</td>
<td>$198,661.69</td>
<td>$700,652.36</td>
<td>$1,754,030.61</td>
<td>($181,957.56)</td>
<td></td>
</tr>
<tr>
<td>011</td>
<td>Salary Adjustment</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>012</td>
<td>ERUP Payments</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>013</td>
<td>Counseling</td>
<td>$1,770,914.88</td>
<td>$1,770,914.88</td>
<td>$137,504.00</td>
<td>$275,008.00</td>
<td>$1,487,776.89</td>
<td>($8,129.99)</td>
<td></td>
</tr>
<tr>
<td>014</td>
<td>Media Specialists</td>
<td>$1,725,825.00</td>
<td>$1,725,825.00</td>
<td>$135,738.00</td>
<td>$271,476.00</td>
<td>$1,454,948.00</td>
<td>($599.00)</td>
<td></td>
</tr>
<tr>
<td>015</td>
<td>Teaching-Special Ed.</td>
<td>$8,253,292.59</td>
<td>$8,253,292.59</td>
<td>$666,867.62</td>
<td>$1,328,973.47</td>
<td>$7,064,595.05</td>
<td>($140,275.93)</td>
<td></td>
</tr>
<tr>
<td>016</td>
<td>Teaching-Regular</td>
<td>$42,838,730.23</td>
<td>$42,838,730.23</td>
<td>$3,497,673.61</td>
<td>$6,991,784.62</td>
<td>$36,458,226.79</td>
<td>($56,1,281.18)</td>
<td></td>
</tr>
<tr>
<td>017</td>
<td>Teaching-Remedial</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>018</td>
<td>Inhouse Suspens.</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>019</td>
<td>Teaching-ESL/Bilingual</td>
<td>$933,298.00</td>
<td>$933,298.00</td>
<td>$75,654.80</td>
<td>$149,657.20</td>
<td>$898,267.00</td>
<td>($1,146,262.40)</td>
<td></td>
</tr>
<tr>
<td>020</td>
<td>Interpreter Tutors</td>
<td>$257,751.26</td>
<td>$257,751.26</td>
<td>$22,940.17</td>
<td>$53,819.43</td>
<td>$142,332.00</td>
<td>($6,1,579.83)</td>
<td></td>
</tr>
<tr>
<td>034</td>
<td>Psychologist</td>
<td>$1,123,065.93</td>
<td>$1,123,065.93</td>
<td>$87,379.60</td>
<td>$170,713.20</td>
<td>$942,533.94</td>
<td>($9,798.79)</td>
<td></td>
</tr>
<tr>
<td>036</td>
<td>Registered Nursing</td>
<td>$761,388.98</td>
<td>$761,388.98</td>
<td>$59,010.33</td>
<td>$139,586.77</td>
<td>$635,041.62</td>
<td>($13,239.41)</td>
<td></td>
</tr>
<tr>
<td>039</td>
<td>Social Work</td>
<td>$821,248.00</td>
<td>$821,248.00</td>
<td>$68,158.00</td>
<td>$135,799.87</td>
<td>$683,218.13</td>
<td>$2,230.00</td>
<td></td>
</tr>
<tr>
<td>040</td>
<td>Crisis Intervention</td>
<td>$71,304.00</td>
<td>$71,304.00</td>
<td>$5,486.00</td>
<td>$10,972.00</td>
<td>$60,332.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>041</td>
<td>Speech Pathologist</td>
<td>$1,327,558.27</td>
<td>$1,327,558.27</td>
<td>$93,718.50</td>
<td>$178,962.83</td>
<td>$1,003,069.15</td>
<td>$145,526.29</td>
<td></td>
</tr>
<tr>
<td>054</td>
<td>Clerical (Exempt)</td>
<td>$370,997.67</td>
<td>$370,997.67</td>
<td>$28,742.16</td>
<td>$133,474.48</td>
<td>$240,774.41</td>
<td>($2,251.22)</td>
<td></td>
</tr>
<tr>
<td>055</td>
<td>Clerical</td>
<td>$2,986,430.51</td>
<td>$2,986,430.51</td>
<td>$231,138.33</td>
<td>$835,726.69</td>
<td>$1,993,069.81</td>
<td>$157,634.01</td>
<td></td>
</tr>
<tr>
<td>057</td>
<td>Paraprofessional-Sp.Ed.</td>
<td>$252,155.53</td>
<td>$252,155.53</td>
<td>$21,636.66</td>
<td>$45,006.02</td>
<td>$205,240.97</td>
<td>$1,908.54</td>
<td></td>
</tr>
<tr>
<td>058</td>
<td>Paraprofessional</td>
<td>$750,744.18</td>
<td>$750,744.18</td>
<td>$43,112.05</td>
<td>$86,115.25</td>
<td>$599,989.19</td>
<td>($6,639.74)</td>
<td></td>
</tr>
<tr>
<td>059</td>
<td>Paraprofessional-ESL</td>
<td>$200,187.71</td>
<td>$200,187.71</td>
<td>$17,077.58</td>
<td>$35,013.91</td>
<td>$172,989.27</td>
<td>($7,815.47)</td>
<td></td>
</tr>
<tr>
<td>061</td>
<td>Technical Support Analyst</td>
<td>$415,592.63</td>
<td>$415,592.63</td>
<td>$27,346.66</td>
<td>$146,410.61</td>
<td>$223,881.77</td>
<td>$45,300.25</td>
<td></td>
</tr>
<tr>
<td>072</td>
<td>Custodial</td>
<td>$3,457,098.80</td>
<td>$3,457,098.80</td>
<td>$267,416.19</td>
<td>$1,080,498.42</td>
<td>$2,319,329.59</td>
<td>$57,270.79</td>
<td></td>
</tr>
<tr>
<td>077</td>
<td>Maintenance</td>
<td>$309,973.64</td>
<td>$309,973.64</td>
<td>$29,412.59</td>
<td>$109,945.41</td>
<td>$208,183.23</td>
<td>($8,185.00)</td>
<td></td>
</tr>
<tr>
<td>080</td>
<td>Safety Advocate</td>
<td>$571,502.49</td>
<td>$571,502.49</td>
<td>$53,207.30</td>
<td>$91,509.38</td>
<td>$461,400.73</td>
<td>$18,592.38</td>
<td></td>
</tr>
</tbody>
</table>

**Subtotal Salaries**

75,499,021 75,499,021 6,097,596 14,096,318 61,917,328 - ($14,622)
<table>
<thead>
<tr>
<th>OBJECT CODE</th>
<th>EXPENSE CATEGORY</th>
<th>2018-19 APPROVED BUDGET</th>
<th>2018-19 ADJUSTED BUDGET</th>
<th>MTD EXPENDITURE</th>
<th>YTD EXPENDITURE</th>
<th>ENCUMBER</th>
<th>ANTICIPATED OBLIGATIONS</th>
<th>PROJECTED BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>116</td>
<td>Teaching-Substitutes</td>
<td>$631,200.00</td>
<td>$631,200.00</td>
<td>$101,384.17</td>
<td>$127,604.17</td>
<td>$0.00</td>
<td>$503,595.83</td>
<td></td>
</tr>
<tr>
<td>117</td>
<td>Teaching P/T-Long Term</td>
<td>$330,000.00</td>
<td>$330,000.00</td>
<td>$44,209.50</td>
<td>$65,310.50</td>
<td>$0.00</td>
<td>$264,689.50</td>
<td></td>
</tr>
<tr>
<td>118</td>
<td>Teaching-Adult Ed.</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>119</td>
<td>Teaching-Summer and After School</td>
<td>$25,000.00</td>
<td>$25,000.00</td>
<td>$1,074.18</td>
<td>$1,074.18</td>
<td>$0.00</td>
<td>$112,655.00</td>
<td></td>
</tr>
<tr>
<td>121</td>
<td>In-House Substitutes</td>
<td>$125,000.00</td>
<td>$125,000.00</td>
<td>$9,253.00</td>
<td>$2,345.00</td>
<td>$0.00</td>
<td>$112,655.00</td>
<td></td>
</tr>
<tr>
<td>122</td>
<td>Extended Yr-Sp.Ed.</td>
<td>$275,000.00</td>
<td>$275,000.00</td>
<td>$0.00</td>
<td>$303,925.60</td>
<td>$0.00</td>
<td>$112,655.00</td>
<td></td>
</tr>
<tr>
<td>124</td>
<td>Marching Band-Instructional</td>
<td>$12,000.00</td>
<td>$12,000.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$12,000.00</td>
<td></td>
</tr>
<tr>
<td>136</td>
<td>Registered Nursing-P/T</td>
<td>$50,000.00</td>
<td>$50,000.00</td>
<td>$7,911.20</td>
<td>$18,039.33</td>
<td>$0.00</td>
<td>$112,655.00</td>
<td></td>
</tr>
<tr>
<td>140</td>
<td>Paras-Substitutes</td>
<td>$10,000.00</td>
<td>$10,000.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$10,000.00</td>
<td></td>
</tr>
<tr>
<td>155</td>
<td>Clerical-P/T</td>
<td>$68,302.59</td>
<td>$68,302.59</td>
<td>$7,864.64</td>
<td>$16,551.80</td>
<td>$0.00</td>
<td>$51,750.79</td>
<td></td>
</tr>
<tr>
<td>157</td>
<td>Teaching Aides-Spec Ed P/T</td>
<td>$106,074.09</td>
<td>$106,074.09</td>
<td>$9,391.40</td>
<td>$18,782.80</td>
<td>$0.00</td>
<td>$60,555.36</td>
<td></td>
</tr>
<tr>
<td>158</td>
<td>Teaching Aide-Salaries P/T</td>
<td>$132,927.70</td>
<td>$132,927.70</td>
<td>$10,076.17</td>
<td>$20,811.57</td>
<td>$0.00</td>
<td>$27,825.46</td>
<td></td>
</tr>
<tr>
<td>159</td>
<td>ESL-Paras P/T</td>
<td>$55,576.61</td>
<td>$55,576.61</td>
<td>$3,450.48</td>
<td>$7,408.26</td>
<td>$0.00</td>
<td>$16,984.83</td>
<td></td>
</tr>
<tr>
<td>171</td>
<td>School Facility Services</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$3,420.76</td>
<td>$17,119.27</td>
<td>$0.00</td>
<td>$17,118.27</td>
<td></td>
</tr>
<tr>
<td>172</td>
<td>Custodial Substitutes-P/T</td>
<td>$103,914.61</td>
<td>$103,914.61</td>
<td>$6,451.50</td>
<td>$43,359.25</td>
<td>$0.00</td>
<td>$60,555.36</td>
<td></td>
</tr>
<tr>
<td>179</td>
<td>Work Study-P/T</td>
<td>$30,000.00</td>
<td>$30,000.00</td>
<td>$717.00</td>
<td>$769.00</td>
<td>$0.00</td>
<td>$29,231.00</td>
<td></td>
</tr>
<tr>
<td>190</td>
<td>Extra Curricular</td>
<td>$145,000.00</td>
<td>$145,000.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$145,000.00</td>
<td></td>
</tr>
<tr>
<td>192</td>
<td>Coaching-Interscholastic</td>
<td>$327,000.00</td>
<td>$327,000.00</td>
<td>$39,562.20</td>
<td>$72,094.37</td>
<td>$0.00</td>
<td>$39,537.53</td>
<td></td>
</tr>
<tr>
<td>195</td>
<td>Overtime-Custodial</td>
<td>$103,336.78</td>
<td>$103,336.78</td>
<td>$35,123.37</td>
<td>$89,029.47</td>
<td>$0.00</td>
<td>$14,307.31</td>
<td></td>
</tr>
<tr>
<td>198</td>
<td>Printing-P/T</td>
<td>$10,000.00</td>
<td>$10,000.00</td>
<td>$0.00</td>
<td>$1,887.43</td>
<td>$0.00</td>
<td>$8,112.57</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Subtotal P/T and Substitutes</td>
<td>$2,540,332</td>
<td>$2,540,332</td>
<td>$272,562</td>
<td>$506,411</td>
<td>$0.00</td>
<td>$1,291,194</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total Salary Accounts</td>
<td>$78,039,353</td>
<td>$78,039,353</td>
<td>$366,280</td>
<td>$985,074</td>
<td>$0.00</td>
<td>$144,096</td>
<td>$776,572</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OBJECT CODE</th>
<th>EXPENSE CATEGORY</th>
<th>2018-19 APPROVED BUDGET</th>
<th>2018-19 ADJUSTED BUDGET</th>
<th>MTD EXPENDITURE</th>
<th>YTD EXPENDITURE</th>
<th>ENCUMBER</th>
<th>ANTICIPATED OBLIGATIONS</th>
<th>PROJECTED BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>200</td>
<td>Social Security</td>
<td>$2,258,294.06</td>
<td>$2,258,294.06</td>
<td>$0.00</td>
<td>$300,753.19</td>
<td>$0.00</td>
<td>$1,957,540.87</td>
<td></td>
</tr>
<tr>
<td>201</td>
<td>Health Insurance</td>
<td>$22,287,168.99</td>
<td>$22,287,168.99</td>
<td>$240,022.20</td>
<td>$7,739,542.67</td>
<td>$3,184,846.96</td>
<td>$11,362,779.56</td>
<td></td>
</tr>
<tr>
<td>202</td>
<td>Life &amp; LTD Insurance</td>
<td>$652,640.03</td>
<td>$652,640.03</td>
<td>$92,943.67</td>
<td>$185,800.20</td>
<td>$0.00</td>
<td>$59,828.03</td>
<td></td>
</tr>
<tr>
<td>203</td>
<td>Dental Insurance</td>
<td>$2,437,160.51</td>
<td>$2,437,160.51</td>
<td>$4,589.00</td>
<td>$26,545.65</td>
<td>$0.00</td>
<td>$2,327,680.45</td>
<td></td>
</tr>
<tr>
<td>205</td>
<td>Worker's Compensation</td>
<td>$921,541.00</td>
<td>$921,541.00</td>
<td>$88,583.10</td>
<td>$148,690.78</td>
<td>$741,739.94</td>
<td>$31,110.28</td>
<td></td>
</tr>
<tr>
<td>207</td>
<td>Unemployment Compensation</td>
<td>$125,000.00</td>
<td>$125,000.00</td>
<td>$4,310.37</td>
<td>$9,589.29</td>
<td>$105,410.71</td>
<td>$10,000.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Subtotal Employee Benefits</td>
<td>$28,681,805</td>
<td>$28,681,805</td>
<td>$430,448</td>
<td>$4,419,922</td>
<td>$4,521,944</td>
<td>$15,748,939</td>
<td></td>
</tr>
<tr>
<td>OBJECT CODE</td>
<td>EXPENSE CATEGORY</td>
<td>2018-19 APPROVED BUDGET</td>
<td>2018-19 ADJUSTED BUDGET</td>
<td>MTD EXPENDITURE</td>
<td>YTD EXPENDITURE</td>
<td>ENCUMBER</td>
<td>ANTICIPATED OBLIGATIONS</td>
<td>PROJECTED BALANCE</td>
</tr>
<tr>
<td>-------------</td>
<td>-------------------------------------</td>
<td>-------------------------</td>
<td>-------------------------</td>
<td>-----------------</td>
<td>-----------------</td>
<td>----------</td>
<td>------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>308</td>
<td>Legal Fees Spec Ed</td>
<td>$100,000.00</td>
<td>$100,000.00</td>
<td>$15,146.50</td>
<td>$15,146.50</td>
<td>$46,853.50</td>
<td></td>
<td>$38,000.00</td>
</tr>
<tr>
<td>309</td>
<td>Legal Fees</td>
<td>$125,000.00</td>
<td>$125,000.00</td>
<td>$9,198.00</td>
<td>$9,198.00</td>
<td>$93,402.00</td>
<td></td>
<td>$22,400.00</td>
</tr>
<tr>
<td>319</td>
<td>ESL Interpreter Tutors</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>332</td>
<td>Tutors Spec Ed</td>
<td>$3,795,243.00</td>
<td>$3,795,243.00</td>
<td>$362,462.94</td>
<td>$731,429.12</td>
<td>$3,262,794.59</td>
<td>($198,980.71)</td>
<td></td>
</tr>
<tr>
<td>321</td>
<td>Homebound Instruction</td>
<td>$50,000.00</td>
<td>$50,000.00</td>
<td>$2,897.40</td>
<td>$3,975.94</td>
<td>$0.00</td>
<td></td>
<td>$46,024.06</td>
</tr>
<tr>
<td>322</td>
<td>Curriculum Development</td>
<td>$72,340.00</td>
<td>$72,340.00</td>
<td>$0.00</td>
<td>$14,590.44</td>
<td>$2,970.00</td>
<td></td>
<td>$54,779.56</td>
</tr>
<tr>
<td>323</td>
<td>Professional Services</td>
<td>$410,712.00</td>
<td>$410,712.00</td>
<td>$83,323.09</td>
<td>$168,885.07</td>
<td>$240,242.91</td>
<td></td>
<td>$1,584.02</td>
</tr>
<tr>
<td>324</td>
<td>Field Trips</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>325</td>
<td>Technology Services</td>
<td>$157,521.00</td>
<td>$157,521.00</td>
<td>$81,297.29</td>
<td>$157,713.62</td>
<td>$1,250.00</td>
<td></td>
<td>($1,442.62)</td>
</tr>
<tr>
<td>326</td>
<td>Interns</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>332</td>
<td>Athletics Officials</td>
<td>$40,000.00</td>
<td>$40,000.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>$40,000.00</td>
</tr>
<tr>
<td>342</td>
<td>Phys/Occ. Therapy Services</td>
<td>$720,954.12</td>
<td>$720,954.12</td>
<td>$63,861.18</td>
<td>$125,707.36</td>
<td>$604,404.37</td>
<td></td>
<td>($9,157.61)</td>
</tr>
<tr>
<td></td>
<td><strong>Subtotal Services and Fees</strong></td>
<td>$5,471,770</td>
<td>$5,471,770</td>
<td>618,186</td>
<td>1,226,646</td>
<td>4,251,917</td>
<td></td>
<td>($6,793)</td>
</tr>
<tr>
<td>410</td>
<td>Public Utilities</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>420</td>
<td>Repairs-Education Equip.</td>
<td>$25,000.00</td>
<td>$25,000.00</td>
<td>$1,814.02</td>
<td>$2,619.02</td>
<td>$9,385.98</td>
<td></td>
<td>$12,995.00</td>
</tr>
<tr>
<td>421</td>
<td>Repairs-Sports</td>
<td>$4,000.00</td>
<td>$4,000.00</td>
<td>$0.00</td>
<td>$1,240.00</td>
<td>$597.15</td>
<td></td>
<td>$2,162.85</td>
</tr>
<tr>
<td>422</td>
<td>Repairs-Service Contracts</td>
<td>$12,000.00</td>
<td>$12,000.00</td>
<td>$343.59</td>
<td>$2,223.26</td>
<td>$10,492.19</td>
<td></td>
<td>($715.45)</td>
</tr>
<tr>
<td>423</td>
<td>Building Maintenance</td>
<td>$305,000.00</td>
<td>$305,000.00</td>
<td>$50,460.60</td>
<td>$114,500.72</td>
<td>$144,004.62</td>
<td></td>
<td>$46,494.66</td>
</tr>
<tr>
<td>424</td>
<td>Repairs-Music</td>
<td>$10,000.00</td>
<td>$10,000.00</td>
<td>$1,249.10</td>
<td>$1,249.10</td>
<td>$2,360.21</td>
<td></td>
<td>$6,390.69</td>
</tr>
<tr>
<td>425</td>
<td>Repairs-Computers</td>
<td>$180,000.00</td>
<td>$180,000.00</td>
<td>$18,163.92</td>
<td>$120,444.27</td>
<td>$3,112.24</td>
<td></td>
<td>$56,443.49</td>
</tr>
<tr>
<td>426</td>
<td>Technology Maintenance</td>
<td>$80,000.00</td>
<td>$80,000.00</td>
<td>$30,632.10</td>
<td>$38,383.39</td>
<td>$31,320.01</td>
<td></td>
<td>$10,296.60</td>
</tr>
<tr>
<td>427</td>
<td>Maintenance Contracts</td>
<td>$130,000.00</td>
<td>$130,000.00</td>
<td>$47,523.59</td>
<td>$63,309.67</td>
<td>$154,490.21</td>
<td></td>
<td>($87,799.88)</td>
</tr>
<tr>
<td>430</td>
<td>Refuse Removal</td>
<td>$148,205.00</td>
<td>$148,205.00</td>
<td>$33,910.39</td>
<td>$42,647.32</td>
<td>$111,152.68</td>
<td></td>
<td>($5,595.00)</td>
</tr>
<tr>
<td>440</td>
<td>Rentals</td>
<td>$198,040.00</td>
<td>$198,040.00</td>
<td>$40,170.73</td>
<td>$137,505.91</td>
<td>$55,710.05</td>
<td></td>
<td>$4,824.04</td>
</tr>
</tbody>
</table>

**Subtotal Utilities, Repairs & Maintenance**

<p>| Subtotal Utilities, Repairs &amp; Maintenance | 1,092,245 | 1,092,245 | 224,268 | $24,123 | 522,625 | - | 48,497 |</p>
<table>
<thead>
<tr>
<th>OBJECT CODE</th>
<th>EXPENSE CATEGORY</th>
<th>2018-19 APPROVED BUDGET</th>
<th>2018-19 ADJUSTED BUDGET</th>
<th>MTD EXPENDITURE</th>
<th>YTD EXPENDITURE</th>
<th>ENCUMBER</th>
<th>ANTICIPATED OBLIGATIONS</th>
<th>PROJECTED BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>510</td>
<td>Pupil Transportation</td>
<td>$4,820,530.52</td>
<td>$4,820,530.52</td>
<td>$474,673.54</td>
<td>$484,919.24</td>
<td>$4,230,931.86</td>
<td>$104,679.42</td>
<td></td>
</tr>
<tr>
<td>511</td>
<td>Transportation-Special Ed.</td>
<td>$2,724,774.12</td>
<td>$2,724,774.12</td>
<td>$295,181.71</td>
<td>$328,464.71</td>
<td>$2,384,041.69</td>
<td>$12,267.72</td>
<td></td>
</tr>
<tr>
<td>512</td>
<td>Transportation-Vocational</td>
<td>$235,805.55</td>
<td>$235,805.55</td>
<td>$29,611.65</td>
<td>$29,611.65</td>
<td>$205,742.95</td>
<td>$451.55</td>
<td></td>
</tr>
<tr>
<td>513</td>
<td>Transportation-Non Public</td>
<td>$1,086,923.08</td>
<td>$1,086,923.08</td>
<td>$121,303.30</td>
<td>$121,303.30</td>
<td>$1,025,911.70</td>
<td>($60,291.92)</td>
<td></td>
</tr>
<tr>
<td>514</td>
<td>Transportation-Other</td>
<td>$97,554.83</td>
<td>$97,554.83</td>
<td>$41.77</td>
<td>$41.77</td>
<td>$65,159.50</td>
<td>$32,353.56</td>
<td></td>
</tr>
<tr>
<td>520</td>
<td>Fire Insurance</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$25.00</td>
<td>$25.00</td>
<td>$47,975.00</td>
<td>($48,000.00)</td>
<td></td>
</tr>
<tr>
<td>521</td>
<td>Public Liability Insurance</td>
<td>$441,642.00</td>
<td>$441,642.00</td>
<td>$85,677.78</td>
<td>$171,356.43</td>
<td>$183,358.17</td>
<td>$86,927.40</td>
<td></td>
</tr>
<tr>
<td>522</td>
<td>Auto Insurance</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>528</td>
<td>Children's Insurance</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>529</td>
<td>Athletic Insurance</td>
<td>$43,637.50</td>
<td>$43,637.50</td>
<td>$0.00</td>
<td>$42,610.00</td>
<td>$0.00</td>
<td>$1,027.50</td>
<td></td>
</tr>
<tr>
<td>530</td>
<td>Communications-Telephone</td>
<td>$337,798.00</td>
<td>$337,798.00</td>
<td>$29,063.55</td>
<td>$81,499.39</td>
<td>$214,007.03</td>
<td>$42,291.58</td>
<td></td>
</tr>
<tr>
<td>535</td>
<td>Postage</td>
<td>$72,500.00</td>
<td>$72,500.00</td>
<td>$1,252.31</td>
<td>$6,319.71</td>
<td>$4,845.86</td>
<td>$61,334.43</td>
<td></td>
</tr>
<tr>
<td>540</td>
<td>Advertising</td>
<td>$12,000.00</td>
<td>$12,000.00</td>
<td>$243.45</td>
<td>$1,053.45</td>
<td>$0.00</td>
<td>$10,946.55</td>
<td></td>
</tr>
<tr>
<td>550</td>
<td>Printing &amp; Binding</td>
<td>$25,000.00</td>
<td>$25,000.00</td>
<td>$0.00</td>
<td>$26,55.00</td>
<td>$0.00</td>
<td>$24,973.45</td>
<td></td>
</tr>
<tr>
<td>560</td>
<td>Tuition-SpEd/Private</td>
<td>$2,959,650.00</td>
<td>$2,959,650.00</td>
<td>$99,419.56</td>
<td>$316,470.70</td>
<td>$2,084,757.29</td>
<td>$558,422.01</td>
<td></td>
</tr>
<tr>
<td>561</td>
<td>Tuition-Vo-Ag</td>
<td>$143,278.00</td>
<td>$143,278.00</td>
<td>$64,816.60</td>
<td>$64,816.60</td>
<td>$64,816.60</td>
<td>$13,644.80</td>
<td></td>
</tr>
<tr>
<td>562</td>
<td>Tuition-SpEd/Public</td>
<td>$205,000.00</td>
<td>$205,000.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$205,000.00</td>
<td></td>
</tr>
<tr>
<td>581</td>
<td>Travel (In Town)</td>
<td>$43,808.00</td>
<td>$43,808.00</td>
<td>$673.21</td>
<td>$6,756.39</td>
<td>$19,500.00</td>
<td>$17,551.61</td>
<td></td>
</tr>
<tr>
<td>582</td>
<td>Travel (Out of Town)</td>
<td>$9,808.00</td>
<td>$9,808.00</td>
<td>$13.75</td>
<td>$71.96</td>
<td>$1,145.35</td>
<td>$8,590.69</td>
<td></td>
</tr>
<tr>
<td>590</td>
<td>Conferences</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>($585.00)</td>
<td></td>
</tr>
<tr>
<td>595</td>
<td>Other Purchased Services</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>599</td>
<td>Graduation Expense</td>
<td>$25,000.00</td>
<td>$25,000.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$24,170.00</td>
<td>$825.00</td>
<td></td>
</tr>
<tr>
<td><strong>Subtotal Transportation, Tuition &amp; Misc.</strong></td>
<td><strong>13,284,710</strong></td>
<td><strong>13,284,710</strong></td>
<td><strong>1,201,997</strong></td>
<td><strong>1,655,346</strong></td>
<td><strong>10,556,953</strong></td>
<td><strong>1,072,410</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OBJECT CODE</td>
<td>EXPENSE CATEGORY</td>
<td>2018-19 APPROVED BUDGET</td>
<td>2018-19 ADJUSTED BUDGET</td>
<td>MTD EXPENDITURE</td>
<td>YTD EXPENDITURE</td>
<td>ENCUMBER</td>
<td>ANTICIPATED OBLIGATIONS</td>
<td>PROJECTED BALANCE</td>
</tr>
<tr>
<td>-------------</td>
<td>----------------------</td>
<td>--------------------------</td>
<td>--------------------------</td>
<td>----------------</td>
<td>----------------</td>
<td>----------</td>
<td>-------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>631</td>
<td>AV Materials</td>
<td>$18,496.00</td>
<td>$18,496.00</td>
<td>$507.82</td>
<td>$2,487.12</td>
<td>$2,812.81</td>
<td>$13,196.07</td>
<td></td>
</tr>
<tr>
<td>632</td>
<td>AV Supplies</td>
<td>$12,740.00</td>
<td>$12,740.00</td>
<td>$3,109.13</td>
<td>$3,109.13</td>
<td>$1,779.63</td>
<td>$7,851.24</td>
<td></td>
</tr>
<tr>
<td>633</td>
<td>Office Supplies</td>
<td>$39,205.00</td>
<td>$39,205.00</td>
<td>$3,723.00</td>
<td>$10,508.09</td>
<td>$7,167.47</td>
<td>$21,529.44</td>
<td></td>
</tr>
<tr>
<td>634</td>
<td>Art Supplies</td>
<td>$41,459.00</td>
<td>$41,459.00</td>
<td>$1,388.22</td>
<td>$3,188.22</td>
<td>$25,850.19</td>
<td>$15,608.59</td>
<td></td>
</tr>
<tr>
<td>635</td>
<td>Music Supplies</td>
<td>$28,567.00</td>
<td>$28,567.00</td>
<td>$288.43</td>
<td>$288.43</td>
<td>$15,466.16</td>
<td>$12,812.41</td>
<td></td>
</tr>
<tr>
<td>636</td>
<td>Physical Ed. Supplies</td>
<td>$13,679.00</td>
<td>$13,679.00</td>
<td>$371.33</td>
<td>$371.33</td>
<td>$9,680.32</td>
<td>$3,527.35</td>
<td></td>
</tr>
<tr>
<td>637</td>
<td>Special Class Supplies</td>
<td>$24,000.00</td>
<td>$24,000.00</td>
<td>$1,699.45</td>
<td>$3,432.17</td>
<td>$12,959.32</td>
<td>$7,608.51</td>
<td></td>
</tr>
<tr>
<td>638</td>
<td>Computer Mtls-Inst.</td>
<td>$40,000.00</td>
<td>$40,000.00</td>
<td>$8,860.00</td>
<td>$21,915.62</td>
<td>$0.00</td>
<td>$18,084.38</td>
<td></td>
</tr>
<tr>
<td>639</td>
<td>ESL Supplies</td>
<td>$4,000.00</td>
<td>$4,000.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$4,000.00</td>
<td></td>
</tr>
<tr>
<td>641</td>
<td>Computer Supplies-District</td>
<td>$15,000.00</td>
<td>$15,000.00</td>
<td>$229.90</td>
<td>$13,094.21</td>
<td>$1,792.18</td>
<td>$113.61</td>
<td></td>
</tr>
<tr>
<td>642</td>
<td>Instructional Supplies</td>
<td>$547,929.00</td>
<td>$547,929.00</td>
<td>$51,433.83</td>
<td>$123,552.15</td>
<td>$129,160.58</td>
<td>$295,216.27</td>
<td></td>
</tr>
<tr>
<td>643</td>
<td>Gifted 4-8</td>
<td>$25,000.00</td>
<td>$25,000.00</td>
<td>$444.02</td>
<td>$444.02</td>
<td>$300.00</td>
<td>$24,055.98</td>
<td></td>
</tr>
<tr>
<td>644</td>
<td>Custodial Supplies</td>
<td>$171,252.00</td>
<td>$171,252.00</td>
<td>$17,571.33</td>
<td>$27,165.68</td>
<td>$143,834.32</td>
<td>$252.00</td>
<td></td>
</tr>
<tr>
<td>645</td>
<td>Fuel for Buildings</td>
<td>$345,170.00</td>
<td>$345,170.00</td>
<td>$0.00</td>
<td>$43.93</td>
<td>$246,010.47</td>
<td>$99,115.60</td>
<td></td>
</tr>
<tr>
<td>646</td>
<td>Natural Gas</td>
<td>$802,839.87</td>
<td>$802,839.87</td>
<td>$0.00</td>
<td>$39,322.60</td>
<td>$464,185.40</td>
<td>$299,331.87</td>
<td></td>
</tr>
<tr>
<td>647</td>
<td>Electric</td>
<td>$1,595,174.69</td>
<td>$1,595,174.69</td>
<td>$0.00</td>
<td>$168,515.81</td>
<td>$1,006,759.19</td>
<td>$419,899.69</td>
<td></td>
</tr>
<tr>
<td>648</td>
<td>Propane Fuel</td>
<td>$423,640.00</td>
<td>$423,640.00</td>
<td>$0.00</td>
<td>$11,305.00</td>
<td>$209,678.00</td>
<td>$202,657.00</td>
<td></td>
</tr>
<tr>
<td>649</td>
<td>Gasoline</td>
<td>$38,775.00</td>
<td>$38,775.00</td>
<td>$0.00</td>
<td>$7,466.55</td>
<td>$26,088.45</td>
<td>$5,240.00</td>
<td></td>
</tr>
<tr>
<td>650</td>
<td>Textbooks</td>
<td>$170,000.00</td>
<td>$170,000.00</td>
<td>$13,422.05</td>
<td>$14,410.76</td>
<td>$58,241.85</td>
<td>$97,347.39</td>
<td></td>
</tr>
<tr>
<td>651</td>
<td>Library Books</td>
<td>$16,684.09</td>
<td>$16,684.09</td>
<td>$1,014.41</td>
<td>$1,014.41</td>
<td>$7,659.99</td>
<td>$8,009.69</td>
<td></td>
</tr>
<tr>
<td>652</td>
<td>Periodicals</td>
<td>$20,049.00</td>
<td>$20,049.00</td>
<td>$1,087.48</td>
<td>$1,087.48</td>
<td>$2,515.40</td>
<td>$16,116.30</td>
<td></td>
</tr>
<tr>
<td>653</td>
<td>Interscholastic Sports Mt</td>
<td>$240,000.00</td>
<td>$240,000.00</td>
<td>$33,213.65</td>
<td>$109,038.76</td>
<td>$116,770.98</td>
<td>$14,190.26</td>
<td></td>
</tr>
<tr>
<td>654</td>
<td>Guidance Supplies</td>
<td>$6,856.00</td>
<td>$6,856.00</td>
<td>$0.00</td>
<td>$25.00</td>
<td>$25.00</td>
<td>$6,831.00</td>
<td></td>
</tr>
<tr>
<td>655</td>
<td>Health Supplies</td>
<td>$17,292.00</td>
<td>$17,292.00</td>
<td>$765.01</td>
<td>$1,337.45</td>
<td>$3,934.19</td>
<td>$12,020.36</td>
<td></td>
</tr>
<tr>
<td>656</td>
<td>Clinical Testing</td>
<td>$9,598.00</td>
<td>$9,598.00</td>
<td>$5,867.96</td>
<td>$5,867.96</td>
<td>$845.35</td>
<td>$2,884.69</td>
<td></td>
</tr>
<tr>
<td>657</td>
<td>Achievement Tests</td>
<td>$80,000.00</td>
<td>$80,000.00</td>
<td>$445.50</td>
<td>$445.50</td>
<td>$0.00</td>
<td>$79,554.50</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>4,747,406</td>
<td>4,747,406</td>
<td>141,543</td>
<td>566,659</td>
<td>2,493,713</td>
<td>1,687,033</td>
<td></td>
</tr>
</tbody>
</table>

**Subtotal Equipment**

$486,666  486,666  24,182  181,526  133,488  -  171,655
<table>
<thead>
<tr>
<th>OBJECT CODE</th>
<th>EXPENSE CATEGORY</th>
<th>2018-19 APPROVED BUDGET</th>
<th>2018-19 ADJUSTED BUDGET</th>
<th>MTD EXPENDITURE</th>
<th>YTD EXPENDITURE</th>
<th>ENCUMBER</th>
<th>ANTICIPATED OBLIGATIONS</th>
<th>PROJECTED BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>810</td>
<td>Dues &amp; Fees</td>
<td>$60,318.00</td>
<td>$60,318.00</td>
<td>$6,905.00</td>
<td>$42,598.65</td>
<td>$3,900.00</td>
<td></td>
<td>$13,819.35</td>
</tr>
<tr>
<td>850</td>
<td>Head Start-Local</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>891</td>
<td>Adult Ed-Local</td>
<td>$322,228.00</td>
<td>$322,228.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>$322,228.00</td>
</tr>
<tr>
<td>893</td>
<td>Bilingual Ed-Local</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>894</td>
<td>Services for Blind-Local</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
</tr>
<tr>
<td>897</td>
<td>Staff Development</td>
<td>$49,500.00</td>
<td>$49,500.00</td>
<td>$3,319.11</td>
<td>$16,647.82</td>
<td>$695.00</td>
<td></td>
<td>$32,157.18</td>
</tr>
<tr>
<td></td>
<td><strong>Subtotal Other</strong></td>
<td><strong>432,046</strong></td>
<td><strong>432,046</strong></td>
<td><strong>10,224</strong></td>
<td><strong>59,246</strong></td>
<td><strong>4,595</strong></td>
<td><strong>368,205</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Grand Total</strong></td>
<td><strong>132,236,000</strong></td>
<td><strong>132,236,000</strong></td>
<td><strong>9,021,005</strong></td>
<td><strong>27,526,898</strong></td>
<td><strong>84,845,584</strong></td>
<td></td>
<td><strong>19,863,518</strong></td>
</tr>
</tbody>
</table>
November 20, 2018
To: Danbury Board of Education
Re: October 2018 Operating Results Analysis (Grants/Projects)

Attached please find the October 2018 Balance Report for the Grants/Projects Fund. The report detail includes line-item budget amounts, encumbrances, year-to-date expenditures and account balances. The non-audited balance represents funds as of October 2018 operations and includes current encumbrances. During the month of October 2018 the District expended $1,836,455 resulting in a fiscal year-to-date expenditure value of $4,069,251. The FYTD expenditure represents 15.4% of the Grants budget.

Expense and Encumbrance Summary

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2018-19 Budget</td>
<td>$26,408,596</td>
<td></td>
</tr>
<tr>
<td>MTD Expended ($)</td>
<td>$1,836,455</td>
<td></td>
</tr>
<tr>
<td>YTD Expended ($)</td>
<td>$4,069,251</td>
<td></td>
</tr>
<tr>
<td>YTD Expended (%)</td>
<td>15.4%</td>
<td></td>
</tr>
<tr>
<td>Encumbrances</td>
<td>$13,444,182</td>
<td></td>
</tr>
<tr>
<td>YTD Expend/Encumb/Obligations</td>
<td>66.3%</td>
<td></td>
</tr>
</tbody>
</table>

Please review the attached report in advance of the November 28, 2018 BOE meeting. Should you have questions please contact me at 797-4703.
# MONTH AND YEAR-TO-DATE EXPENDITURE SUMMARY REPORT

As Of October 2018
Period: 4 of 12  Theoretical Rate 33%

## STATE & FEDERAL GRANTS

<table>
<thead>
<tr>
<th></th>
<th>Adjusted Budget</th>
<th>MTD $ Expended</th>
<th>YTD $ Expended</th>
<th>YTD $ Encumbered</th>
<th>YTD % Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>003 Primary Mental Health</td>
<td>$20,000.00</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>004 District Alliance Grant</td>
<td>$9,434,260.00</td>
<td>550,809.90</td>
<td>1,202,621.88</td>
<td>5,934,265.86</td>
<td>75.6%</td>
</tr>
<tr>
<td>006 Title II English Language C/O</td>
<td>$73,395.40</td>
<td>25,629.13</td>
<td>25,824.24</td>
<td>6,452.49</td>
<td>44.0%</td>
</tr>
<tr>
<td>008 Bilingual - State</td>
<td>$220,927.00</td>
<td>12,096.48</td>
<td>31,993.94</td>
<td>108,444.13</td>
<td>63.6%</td>
</tr>
<tr>
<td>009 Immigrant &amp; Youth C/O</td>
<td>$70,508.25</td>
<td>708.39</td>
<td>708.39</td>
<td>1,164.37</td>
<td>2.7%</td>
</tr>
<tr>
<td>010 Immigration &amp; Youth</td>
<td>$108,331.00</td>
<td>884.48</td>
<td>2,127.96</td>
<td>7,960.37</td>
<td>9.3%</td>
</tr>
<tr>
<td>011 Title III English Language</td>
<td>$407,312.00</td>
<td>21,849.09</td>
<td>43,380.89</td>
<td>215,601.20</td>
<td>63.6%</td>
</tr>
<tr>
<td>014 Alliance Construction</td>
<td>$367,466.67</td>
<td>357,674.64</td>
<td>357,674.64</td>
<td>452,000.00</td>
<td>93.3%</td>
</tr>
<tr>
<td>015 Tuition forTypicals - PreSch</td>
<td>$97,720.24</td>
<td>3,060.93</td>
<td>2,786.93</td>
<td>3,690.89</td>
<td>6.6%</td>
</tr>
<tr>
<td>017 FRC - Morris Street</td>
<td>$100,000.00</td>
<td>8,043.05</td>
<td>28,166.07</td>
<td>4,958.26</td>
<td>33.1%</td>
</tr>
<tr>
<td>021 Perkins Supplemental</td>
<td>$3,276.04</td>
<td>-</td>
<td>-</td>
<td>1,775.84</td>
<td>54.2%</td>
</tr>
<tr>
<td>027 21st Century Comm Learning Ctr</td>
<td>$67,359.07</td>
<td>9,118.32</td>
<td>25,136.58</td>
<td>42,222.49</td>
<td>100.0%</td>
</tr>
<tr>
<td>035 Extended School Hours</td>
<td>$190,841.00</td>
<td>13,212.10</td>
<td>25,317.06</td>
<td>-</td>
<td>13.3%</td>
</tr>
<tr>
<td>036 Extended Learning Program</td>
<td>$400,823.91</td>
<td>81,711.69</td>
<td>300,195.99</td>
<td>92,001.01</td>
<td>97.8%</td>
</tr>
<tr>
<td>050 Priority School District</td>
<td>$1,523,168.00</td>
<td>134,256.40</td>
<td>273,637.80</td>
<td>1,358,963.54</td>
<td>100.6%</td>
</tr>
<tr>
<td>065 Out of School Youth</td>
<td>$102,714.55</td>
<td>12,940.17</td>
<td>30,945.07</td>
<td>10,116.66</td>
<td>40.0%</td>
</tr>
<tr>
<td>068 Adult ED - Continuing Ed</td>
<td>$29,052.61</td>
<td>(667.00)</td>
<td>(667.00)</td>
<td>1,655.00</td>
<td>3.4%</td>
</tr>
<tr>
<td>071 IDEA Supplemental</td>
<td>$5,991.24</td>
<td>-</td>
<td>-</td>
<td>5,330.24</td>
<td>89.0%</td>
</tr>
<tr>
<td>072 IDEA - Educ of Handicapped C/O</td>
<td>$1,312,177.51</td>
<td>3,004.15</td>
<td>3,451.15</td>
<td>62,672.14</td>
<td>6.6%</td>
</tr>
<tr>
<td>074 Medicaid</td>
<td>$587,031.27</td>
<td>33,745.63</td>
<td>77,534.90</td>
<td>323,954.91</td>
<td>68.4%</td>
</tr>
<tr>
<td>076 Adult ED - Co-Op</td>
<td>$2,389,038.00</td>
<td>100,337.90</td>
<td>206,228.50</td>
<td>1,129,056.97</td>
<td>55.9%</td>
</tr>
<tr>
<td>077 Adult ED - State</td>
<td>$174,446.00</td>
<td>10,588.77</td>
<td>39,826.29</td>
<td>51,316.02</td>
<td>52.2%</td>
</tr>
<tr>
<td>079 Adult ED - Local</td>
<td>$242,860.00</td>
<td>12,533.78</td>
<td>46,037.67</td>
<td>90,211.35</td>
<td>56.1%</td>
</tr>
<tr>
<td>081 Adult ED</td>
<td>$322,228.00</td>
<td>26,444.35</td>
<td>46,369.61</td>
<td>8,890.32</td>
<td>17.1%</td>
</tr>
<tr>
<td>082 Adult ED</td>
<td>$122,000.00</td>
<td>2,339.40</td>
<td>3,665.40</td>
<td>3,975.00</td>
<td>6.3%</td>
</tr>
<tr>
<td>086 Title I ACE</td>
<td>$37,000.00</td>
<td>405.36</td>
<td>608.04</td>
<td>-</td>
<td>1.6%</td>
</tr>
<tr>
<td>087 Title I C/O</td>
<td>$97,905.57</td>
<td>80,231.88</td>
<td>97,905.57</td>
<td>-</td>
<td>100.0%</td>
</tr>
<tr>
<td>088 Title I</td>
<td>$484,917.72</td>
<td>685.52</td>
<td>97,735.73</td>
<td>76,841.54</td>
<td>36.0%</td>
</tr>
<tr>
<td>089 Title I</td>
<td>$2,385,685.00</td>
<td>38,820.40</td>
<td>105,596.10</td>
<td>568,464.12</td>
<td>28.3%</td>
</tr>
<tr>
<td>Project Description</td>
<td>Budget</td>
<td>YTD</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------------------------------------------</td>
<td>--------</td>
<td>------</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>101 Pre school Handicapped</td>
<td>$69,716.00</td>
<td>6,061.80</td>
<td>12,123.60</td>
<td>62,222.30</td>
<td>106.6%</td>
</tr>
<tr>
<td>102 Pre school Handicapped C/O</td>
<td>$7,152.31</td>
<td>-</td>
<td>-</td>
<td>1,565.76</td>
<td>21.9%</td>
</tr>
<tr>
<td>103 Title II - Improv. Teacher Quality</td>
<td>$380,377.00</td>
<td>18,064.50</td>
<td>37,410.25</td>
<td>197,395.75</td>
<td>61.7%</td>
</tr>
<tr>
<td>112 Title II Teacher Quality C/O</td>
<td>$102,726.86</td>
<td>1,852.98</td>
<td>1,852.98</td>
<td>-</td>
<td>1.8%</td>
</tr>
<tr>
<td>114 Accountability</td>
<td>$220,323.00</td>
<td>557.37</td>
<td>75,303.41</td>
<td>-</td>
<td>33.3%</td>
</tr>
<tr>
<td>115 Nellie Mae Foundation</td>
<td>$204,272.86</td>
<td>9,795.54</td>
<td>23,403.89</td>
<td>88.00</td>
<td>11.5%</td>
</tr>
<tr>
<td>116 Nellie Mae Education Foundation</td>
<td>$9,017.98</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>117 21st Century - Haystown &amp; Pembroke</td>
<td>$134,761.00</td>
<td>11,735.80</td>
<td>19,308.11</td>
<td>-</td>
<td>14.3%</td>
</tr>
<tr>
<td>118 21st Century - Ellsworth &amp; South St</td>
<td>$199,000.00</td>
<td>-</td>
<td>107,868.63</td>
<td>-</td>
<td>54.2%</td>
</tr>
<tr>
<td>120 School Readiness</td>
<td>$3,102,724.00</td>
<td>245,815.58</td>
<td>715,085.04</td>
<td>2,387,658.96</td>
<td>100.0%</td>
</tr>
<tr>
<td>121 Quality Enhancement</td>
<td>$24,889.00</td>
<td>-</td>
<td>-</td>
<td>10,737.50</td>
<td>43.1%</td>
</tr>
<tr>
<td>142 Danbury Education Foundation</td>
<td>$7,473.52</td>
<td>-</td>
<td>-</td>
<td>7,473.52</td>
<td>100.0%</td>
</tr>
<tr>
<td>144 Coca-Cola</td>
<td>$29,474.16</td>
<td>2,106.23</td>
<td>2,106.23</td>
<td>-</td>
<td>7.1%</td>
</tr>
<tr>
<td>145 Low Performing Schools Bond</td>
<td>$184,973.00</td>
<td>-</td>
<td>-</td>
<td>171,088.50</td>
<td>92.5%</td>
</tr>
<tr>
<td>146 Low Performing Schools Suppl.</td>
<td>$43,767.00</td>
<td>-</td>
<td>-</td>
<td>43,767.00</td>
<td>100.0%</td>
</tr>
<tr>
<td>147 CT Science Center - Pitney Bowes</td>
<td>$1,903.19</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td>148 VH1 Save the Music</td>
<td>$1,589.00</td>
<td>-</td>
<td>(1.00)</td>
<td>-</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>Total</strong>:</td>
<td><strong>$26,408,696.95</strong></td>
<td><strong>1,836,454.71</strong></td>
<td><strong>4,069,250.54</strong></td>
<td><strong>13,444,182.01</strong></td>
<td><strong>15.4%</strong></td>
</tr>
</tbody>
</table>
COMMUNITY SCREENING AND CONVERSATION

RESILIENCE
THE BIOLOGY OF STRESS & THE SCIENCE OF HOPE

DECEMBER 10, 2018 – 6:30 PM until 9:00 PM
WESTERN CONNECTICUT STATE UNIVERSITY
WESTSIDE CAMPUS CENTER BALLROOM
43 Lake Avenue Extension, Danbury CT 06810

Parents, teachers and community partners and invited to a FREE screening of a film that reveals a public health issue worthy of our full attention. Dr. Gabriel Lomas will facilitate discussion with a panel of experts so that together we can begin to explore how we can prevent adverse childhood experiences toward a thriving and prosperous Danbury.

Register here: https://danbury-resilience-screening.eventbrite.com

ABOUT THE FILM

Researchers have discovered a dangerous biological syndrome caused by stressful experiences during childhood. As the documentary Resilience reveals, toxic stress can trigger hormones that wreak havoc on brains and bodies of children, putting them at greater risk for disease, homelessness, prison time and early death. Trailblazers in pediatrics, education and social welfare are using cutting-edge science and field-tested therapies to protect children from the insidious effects of toxic stress- and the dark legacy of a childhood that no child would choose.

"It’s a film that is necessary viewing for a deeper knowledge of what you or others have gone through in life and also serves to enlighten us closer to a greater empathy and understanding for others in our communities”
~ David J. Fowle, Keeping it Reel

SPONSORED IN PART BY:

LIVE UNITED United Way
DANBURY CHANGE TEAM D.C.T
DANBURY'S Promise for Children PARTNERSHIP
The Parent Leadership Training Institute
Families Network of Western Connecticut
Bridgeport Prospers CRADLE TO CAREER