

Inserting Audio into Multimedia Projects

General Tips

- In all cases, *reduce the file size to as small as you can*. This will keep the file size of your entire project more manageable.
- “Mp3” format is best to use. (To make any audio files into mp3 files, use iTunes)

iPhoto/iMovie

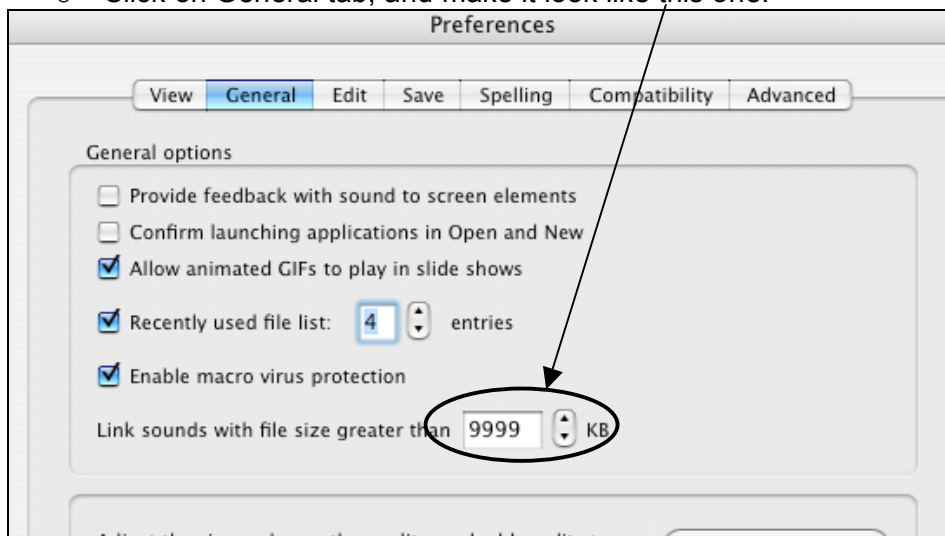
In general, iPhoto and iMovie are well integrated with iTunes, so inserting sound is a snap. When making a slide show or movie, it will offer you the files you have saved in iTunes as music. Be sure to choose the .mp3 version of the audio file.

Powerpoint

Powerpoint is persnickety; you must follow these directions EXACTLY to get your project to play on any other machine than the one you used to compose your Powerpoint:

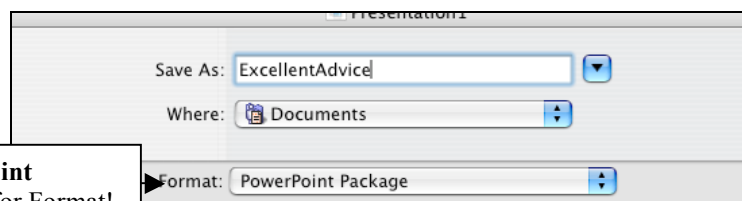
With Powerpoint open:

- Change the Preferences:
 - Top Menu: Powerpoint > Preferences...
 - Click on General tab, and make it look like this one:



(note: you will also need to do this on the machine where you eventually play it.)

- Insert the mp3 song:
 - Insert > Movies and Songs > Sound from File...
 - Navigate to Music > iTunes > iTunes Music > album > Song. (Be sure to choose an mp3 file!)
 - Choose whether or not to have the song play automatically.
- Save As... (this is VERY important!)



Be sure to choose **Powerpoint Package** from the choices for Format!