



# Danbury Public Schools

## Elementary Handbook

# Mill Ridge Intermediate

1 School Ridge Road  
Danbury, CT 06811  
(203) 797-4721



Mill Ridge Intermediate  
1 School Ridge Road  
Danbury, CT 06811  
School: 797-4721 or 797-4722  
Attendance Line: 797-4769

Visit our web site at:

<http://www.danbury.k12.ct.us/elemweb/mriweb/MRI/Welcome.html>



Welcome to Mill Ridge Intermediate School. Mill Ridge Intermediate is an exciting place to learn! Our teachers take great pride in providing quality instruction as well as meeting the needs of all students. We have a great mixture of veteran teachers in addition to some new teachers with great ideas.

Mill Ridge intermediate also has a vibrant student population. As with the rest of Danbury's schools they come from a variety of cultures as well as backgrounds. The end result is that we all learn from each other. We also have a great community spirit that any student would thrive in.

We welcome you to our school, and hope that your stay is enjoyable. Finally, if you are ever in need of assistance, do not hesitate to come in or call us at 797-4721

Sincerely  
Gregory Scails  
Principal

## **Mission Statement**

Our mission at Mill Ridge Intermediate is to develop highly educated, well-rounded students who are enthusiastic, lifelong learners

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Dear Parents:

*. . . Welcome to the new School Year . . .*

As your Superintendent I am pleased to inform you that your student(s) will have the benefit of learning with our professional staff. The Danbury Public Schools sets high expectations for our staff and prides itself on hiring only the best teachers to serve our District.

The District's Mission, "*to develop in all children the knowledge, skills, attitudes and values which will enable them to live a productive and self-fulfilling life and engage in responsible citizenship in an ever-changing global society*", is my commitment to our schools and the community, and to provide the leadership to meet this Mission.

Administration, together with our Board of Education members, continually encourages our parents to get involved with their children's education. Only through parent involvement will we be successful in teaching and learning. We are all working towards improved student achievement, and we need your help to accomplish this.

Please join me and our staff to ensure that every student works to their full academic potential. Parent involvement and support is the key to student success. We hope that you will take an active part in your child's education.

Best wishes for a successful school year.

Sincerely,  
Sal V. Pascarella, Ed.D.  
Superintendent of Schools

## School Hours

All Danbury schools have an established time set for the official start of the regular student day and for delayed openings. At all schools, supervision of students begins 25 minutes before the start of the school day, based on the school's supervisory plan. To insure student safety, students will NOT be allowed in school buildings prior to 25 minutes before the student day begins because staff supervision is not provided. However, students who participate in an approved Before- and After-School Program may enter the building prior to this time. Additional information: <http://www.danbury.k12.ct.us/districtinfo/hours.html>

School	Regular Hours	90-Minute Delay	Regular Early Dismissal
Early Elementary	8:25a.m. - 3:00p.m.	9:55a.m. - 3:00p.m.	8:25a.m. - 12:55p.m.
Kindergarten AM	8:25a.m. - 11:15a.m.	9:55a.m. - 12:10p.m.	8:25a.m. - 10:25a.m.
Kindergarten PM	12:10p.m. - 3:00p.m.	12:45p.m. - 3:00p.m.	10:55a.m. - 12:55p.m.
Late Elementary	8:55a.m. - 3:30p.m.	10:25a.m. - 3:30p.m.	8:55a.m. - 1:25p.m.
Kindergarten AM	8:55a.m. - 11:45a.m.	10:25a.m. - 12:40p.m.	8:55a.m. - 10:55a.m.
Kindergarten PM	12:40p.m. - 3:30p.m.	1:15p.m. - 3:30p.m.	11:25a.m. - 1:25p.m.

**Early Elementary Schools:** Hayestown Ave., King St., Mill Ridge, Morris St., Pembroke, Stadley Rough  
**Late Elementary Schools:** Great Plain, Park Ave., Roberts Ave., South St., Shelter Rock, AIS Magnet

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## School Closing, Delayed Opening, Early Dismissal

The decision to delay the opening of school or to cancel school because of inclement weather is made by the Superintendent. The primary consideration is that of the safety of the students and staff. The decision is governed by a number of factors. To help make the decision, the Superintendent seeks input from the Police Department, the Public Works Department, the School Maintenance Department, the school bus contractor, local meteorological services, and from residents located in various sections of the district. There are times when available information dictates that a delay in the opening of school is appropriate and other times when the schools should not be opened. All delayed openings are 90 minutes. The decision will usually be made by 6a.m. and all announcements will be broadcast on the following stations:

**Radio:** WLAD (Danbury 800AM/[98FM](#)) ~ WINE (Brookfield 940AM) ~ [STAR 99.9 KC101](#) (101.3FM) ~ [WELI 960AM](#) ~ WTIC ([1080AM](#) - [96.5FM](#)) ~ [WRCH 100.5FM](#) [WZMX 96.5FM](#) ~ [WICC](#) (Bridgeport 600AM) ~ [WEBE108](#) (Bridgeport 107.9FM)

**Television:** [WVIT](#) Channel 6/ NBC 30 ~ [WTHN](#) Channel 8 ~ [WFSB](#) Channel 3

Additional information: <http://www.danbury.k12.ct.us/districtinfo/radio.html>

**Honeywell Instant Alert:** No need to rely on the media ... Instant Alert brings the news directly to parents, and they can decide how and where they receive messages.

Sign up at: <http://www.danbury.k12.ct.us/honeywell/honeywell.htm>

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## **Student Attendance/Absenteeism**

School attendance is essential for educational progress. Connecticut law emphasizes the responsibility of parents to ensure children attend school on a regular basis. The law requires the school to report student attendance and truancy information. The principal will excuse children for absences due to illness, serious personal or family problems, established religious observations, or at the request of physicians, psychiatrists, psychologists, dentist and similar professional persons for the performance of necessary work which must be scheduled during the school day.

When your child doesn't come to school and you haven't notified the school that he or she will be absent, the school is required to contact you. School regulations require that each parent call the school when their child is going to be absent. When a child is absent, the parent is expected to write a note and send it to the school with the child when he or she returns.

Do all you can to ensure that your child attends school every day. If your child needs to be absent, call your child's school.

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## **School Bus Transportation**

Transportation for students is provided according to the policy of the Danbury Board of Education. Regarding to student safety is a basic element of the Board's policy. All students shall walk to school with the following exceptions:

- Kindergarten pupils living more than  $\frac{1}{2}$  mile from school
- Students in grade level 1-5 living more than  $\frac{3}{4}$  mile from school

Bus stops will be located per Board policy relative to walking distance, safety conditions, and efforts to reduce student congestion at bus stops.

Specially equipped buses are provided for handicapped students who are unable to use standard school buses. Students who may be temporarily confined to wheelchairs or require walking aids such as crutches are eligible for these specialized buses.

For Board of Education policies: <http://www.danbury.k12.ct.us/bbadmin/bdpolicy.html>

Danbury Schools Bus Routes: <http://www.danbury.k12.ct.us/districtinfo/transportation.html>

If there are any questions, please call the School Transportation Office at 797-4708. In the event that you experience a problem with the operation of the buses, please contact Laidlaw Bus Company (792-7980) and your school office. You may file a written complaint by filling out a Transportation Complaint Form.

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## Student Behavior on School Buses

In view of the fact that the bus is an extension of the classroom, the Board of Education requires students to conduct themselves on the bus in a manner consistent with established rules of behavior. Failure of students to conduct themselves in such a manner may result in the loss of transportation privileges, suspension from school, or other disciplinary actions permissible under Board policies. The following rules are abstracted from Board policy:

- Disruptive behavior which creates safety concerns for the driver or safety problems for the passengers will not be permitted.
- There shall be no smoking, use of alcoholic beverages, or illegal drugs at any time.
- The students must remain seated and wear a seat belt until the bus has reached its destination and has stopped.
- The bus driver is in complete charge, and all reasonable requests of the bus driver must be obeyed.
- All articles such as athletic equipment, books, musical instruments, etc. must be kept out of the aisle.
- The rear exit door may be used only in an emergency. Students shall not tamper with safety equipment on the bus.
- Damage to bus equipment will mean loss of bus-riding privileges and reimbursement for repair.
- Disciplinary action is the responsibility of the school principal.

See Board of Education Policy: <http://www.danbury.k12.ct.us/bbadmin/bdpolicies/700series/BusBehavior.pdf>

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## Extended Learning Program (ELP)

Danbury School District provide before and after school child care in all elementary schools. All program sites operate 5 days per week. The morning program opens at 7:00 AM and runs until the start of school. Afternoon programs open at the end of the school day and close at 6:00 PM. The program is open on scheduled half days, holidays and vacation days, according to the Danbury School District's Calendar. The holiday and vacation, full day program is held at Mill Ridge Intermediate School from 7:00 AM until 6:00 PM and is open to all children registered in the program.

The ELP program is run by the School Age Child Care Office, not the elementary school, any questions or concerns should be brought to the attention of the program coordinator. Families can register by coming to the School Age Child Care Office located in the Community Resource Center at 1 School Ridge Road from 9:00 AM until 4:00 PM daily or by calling 830-6518

Addition information: <http://www.danbury.k12.ct.us/crc/sacc.html>

## Dismissal

Parents who pick up a student during the school day must report to the office to have the student released and signed out. A note to the teacher advising of planned early dismissal is requested. If a child is being picked up by someone other than the child's parents, a written note is required. Requests for a child to ride home on a bus other than the one to which they are assigned will be honored on a courtesy basis when numbers and circumstances allow.

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## School Lunch Program

Nutritious meals are served in all schools, which include breakfast, lunch and Kindergarten snack. Milk and snack products can be purchased by students who don't purchase a full meal. Students from households with incomes below levels determined by the government may qualify for free or reduced price meals. Information and applications for this program are sent home with each student at the beginning of the school year. Further information regarding any food services question is available from the School Lunch Program Office at 797-4747.

Additional information: <http://www.danbury.k12.ct.us/menu/program.html>

Applications for free or reduced price meals: [http://www.danbury.k12.ct.us/menu/assets/Family\\_App0607.pdf](http://www.danbury.k12.ct.us/menu/assets/Family_App0607.pdf)

## School Registration

Registration for Kindergarten is held in the spring each year for 5-year olds who will be attending the following September. Any child who will be 5 on or before January 1st may register. To register a child after the formal spring session, or to register an older student at any time, contact the school office where the child will be attending.

Street Listing for Schools: <http://www.danbury.k12.ct.us/districtinfo/streetsweb/astreet2.html>

Non-English speaking families/students can register at the ESL Reception Center located at 49 Osborne Street, Danbury, CT 06810

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## Proof of Residency

Whenever a student enrolls in Danbury Public Schools, the registration form will establish the legal residence of the parent or guardian. To verify the given address, the following documentation **must** be provided to the school principal or his/her designee at the time of registration.

- Renters - a current notarized lease or notarized letter from landlord
- Homeowners - a recorded deed showing ownership or a current tax bill
- In addition to the above, you must show one utility bill (gas, electric, phone)

A student living with a relative/non-relative would be eligible for school providing the following conditions are met:

- Resides in Danbury permanently
- Without pay and
- Not for the sole purpose of obtaining school accommodations

In the event that the Administration has due and sufficient cause to question the residency base of a child already in attendance, the Administration may proceed as per Connecticut General Statute 10-253. A student whose residency is challenged has a right to due process in accordance to Connecticut General Statute 10-186.

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## **Open House**

Each school will conduct an Open House during the first month of school. Parents are encouraged to come to meet their child's teacher, receive information on the school's PTO, and other information regarding their child's school.

## **Parent - Teacher Conferences**

Near the beginning of November, the Danbury Public Schools schedule parent teacher conferences. These conferences are held during the afternoon and one evening. Parents are invited to visit the school to meet their child's teacher and to discuss their child's progress thus far. Additional conferences may be scheduled during the course of the year as needed. Call your school at any time for an appointment.

## **Report Cards**

Report cards are distributed three times per year. All students in grades K - 5 will be receiving a report card at the following times:

1<sup>st</sup> period - December

2<sup>nd</sup> period - March

3<sup>rd</sup> period - last day of school

Progress reports are issued to students in grades 1 - 5, prior to report card distribution.

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## **Testing Information**

### **Connecticut Mastery Test (CMT)**

Every year the state's standardized test, the CMT, will be administered in March to students in grades 3-8. The literacy component of the CMT assesses reading comprehension and writing skills. The mathematics component assesses student performance on a range of skills and concepts expected to be mastered by students in Grades 3 - 8.

Additional information: <http://www.danbury.k12.ct.us/laweb/LA/CMT.html>

### **Developmental Reading Assessment (DRA)**

On December 1, 1999 the CT State Board of Education adopted the DRA as the approved standardized assessment for identifying at-risk students. The assessment is administered twice yearly [winter and spring] to all students in grades 1-3.

Additional information: <http://www.danbury.k12.ct.us/laweb/LA/DRA.html>

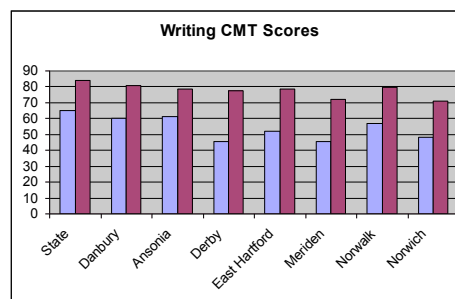
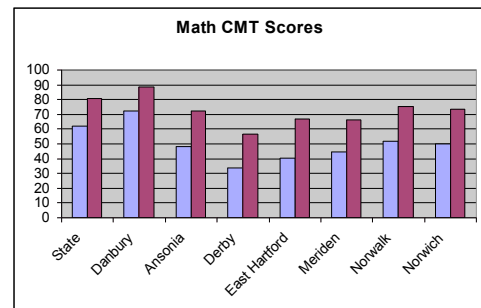
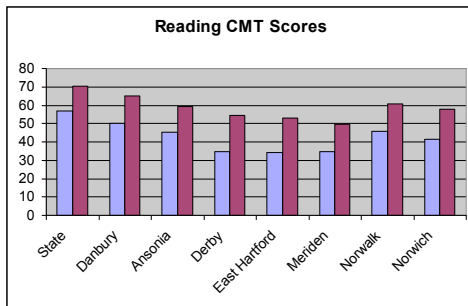
### **Mathematic Testing**

Students in Kindergarten are tested twice yearly on math expectations. Students in grades 1 - 2 receive four math cum tests per year based on grade level objectives. Students in grades 3 - 5 are tested three times per year in Blue Ribbon Testing. Blue Ribbon is a computer-based assessment tool that uses CMT type questions, allowing educators to quickly identify school, class, and student strengths and needs relating directly to CT state standards.

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## 4<sup>th</sup> Grade CMT Scores

These scores are comparing Danbury Public School 4<sup>th</sup> grade students to 4<sup>th</sup> grade students in District Reference Groups (DRG). DRG is a classification of districts whose students' families are similar in education, income, occupation and need and that have roughly similar enrollment.



■ % at / above goal  
 ■ % at / above proficient

2007 data - downloaded from <http://www.cmtreports.com/>

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## Danbury Public Schools - District Policies Promotion / Retention

The District recognizes retention may be necessary, but should only be done when it is deemed essential and in the best interest of the child. It is the philosophy of the Board of Education that all should be placed in instructional programs in which they can achieve academically as well as develop emotionally, socially and physically.

See Board of Education Policy:

<http://www.danbury.k12.ct.us/bbadmin/bdpolicies/700series/PromotionandRetentionofStudents.pdf>

## Access to Student Records

A student's record is the property of the school and shall be held as confidential. Parents and guardians and students of legal age shall have knowledge of and access to all educational, medical or similar records maintained in the students record folder in conformance with Board policies, which are available at each school and administrative office. Parents, guardians and legal age students may utilize an appeal process, which starts with the building principal, to correct records which they believe to be inaccurate or misleading.

See Board of Education Policy:

<http://www.danbury.k12.ct.us/bbadmin/bdpolicies/700series/StudentRecords.pdf>

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## **Administration of Medicine by School Personnel**

A school nurse or, in his/her absence the principal or any designated trained teacher, may, if necessary, administer medicine including aspirin to students with chronic or short-term health problems when such medicine is ordered in writing by a licensed physician and with the written authorization of the parent/guardian of the child. Parent must bring the form and the medication, in its original container, to the school nurse for administration.

Implementation of this policy is subject to regulations of the Connecticut State Department of Health and Danbury Public Schools.

## **Rehabilitation Act - Section 504**

In compliance with state and federal law, the Danbury school district will provide to each protected handicapped student without discrimination or cost to the student or family, those related aids, services or accommodations, which are needed to provide equal opportunity to participate in and obtain the benefits of the school program and extra curricular activities to the maximum extent appropriate to the student's abilities. In order to qualify as a protected handicapped student, the child must have a physical or mental disability, as defined by law, which substantially limits or prohibits participation in or access to an aspect of the school program. These services and protections are for "protected handicapped students" as distinct from those applicable to all eligible or exceptional students enrolled (or seeking enrollment) in special education programs. For further information contact the Director of Human Resources at Beaver Brook Administration Center, 63 Beaver Brook Road, Danbury, CT 06810 or by calling 797-4705.

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## **Title IX**

Title IX of The Educational Amendments Act of 1972 mandates that no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving Federal financial assistance. Title IX protects students in connection with all academic, educational, extra curricula, athletic, and other programs of the school regardless of where those programs take place.

See Board of Education Policy:

<http://www.danbury.k12.ct.us/bbadmin/bdpolicies/700series/TitleIXEqualAccesstoProgramsFacilities.pdf>

## **Non-Discrimination Policy**

Federal and state law and the policy of the Danbury Board of Education prohibit discrimination on the basis of sex, race, color, religion, national origin, age, sexual orientation, military or veteran status or past or present physical or mental disability. No person in the Danbury Public Schools shall be excluded from participation in, or be denied the benefits of educational program or activity. Inquires concerning discrimination, compliance or grievance procedures may be directed to the Director of Human Resources at Beaver Brook Administration Center, 63 Beaver Brook Road, Danbury, CT 06810 or by calling 797-4705.

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## **Parent Teacher Organization (PTO)**

The PTO is a cooperative effort between the parents, teachers and the principal. Funds are raised by the PTO in order to support various extracurricular activities that benefit the students. PTO meetings are usually held each month. All parents are welcome to attend. The PTO encourages all parents to become involved in your child's education in whatever way fits your schedule. All volunteers are welcome; there is always some way in which every one can help the PTO in its effort to enrich your child's education!

## **Danbury Board of Education (BOE)**

The Danbury BOE, the policymaking body of the district, is comprised of 11 elected representatives serving non-paid terms of either 2 or 4 years.

Additional Information: <http://www.danbury.k12.ct.us/bbadmin/bdofed.html>

## **BOE Mission Statement**

The Danbury Public School System recognizes that the primary mission of education is to develop in all children the knowledge, skills, attitudes and values which will enable them to live a productive and self-fulfilling life and engage in responsible citizenship in an ever-changing global society. In meeting this mission, the educational program shall promote to the fullest the academic, social, emotional and physical development of each child.

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## **Danbury Public School's Educational Programs**

### **Language Arts**

A language arts specialist and literacy leader at each school helps support teachers and staff with our districts' literacy curriculum, which is a comprehensive literacy program aligned to the federal and state standards.

Grade level expectations: <http://www.danbury.k12.ct.us/currweb/frameset.html>

Additional information: <http://www.danbury.k12.ct.us/laweb/LA/Welcome.html>

### **Mathematics**

A math specialist at each school insures that the mathematics program runs smoothly and that daily lessons are aligned to the curriculum.

Grade level expectations: <http://www.danbury.k12.ct.us/currweb/frameset.html>

Additional Information: <http://ras-x1.danbury.k12.ct.us/%7Emath/>

### **English-as-a-Second-Language (ESL) and Bilingual Programs**

ESL Programs are offered in all elementary schools. Bilingual programs are offered at some schools as required by the State mandate. Ongoing registration for non-English speaking children and their families at the ESL Reception Center: grades K-8 at 49 Osborne Street 790-2849.

Additional information: <http://www.danbury.k12.ct.us/eslweb/Reception%20Centers.html>

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## **Art**

Art specialists at each school provide students with art as a required part of the instructional program for grades K - 5.

Additional information: <http://ksp-x1.danbury.k12.ct.us:16080/%7Erussel/>

## **Media**

Students in every grade have a scheduled Media period each week. In addition to borrowing library books, students have lessons on library skills, research topics and literature.

Additional information: <http://www.danbury.k12.ct.us/misweb/Welcome.html>

## **Music**

Experiences in this program include the development of singing skills, listening skills, and playing basic instruments. Students in grades 3 - 5 are eligible to participate in our strings orchestra. Students in grades 4 - 5 are eligible to participate in the school band.

Additional information: <http://ksp-x1.danbury.k12.ct.us:16080/%7Erussel/>

## **Physical Education**

Along with physical skills, the P.E. Department stresses the development of social and emotional skills. The concept of fair play, teamwork, cooperation and self-control are an integral part of the program.

Additional information at Exit Standards Elementary:

<http://www.danbury.k12.ct.us/techinstruct/indextechinst.html>

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## **Sciences**

Students are offered a variety of science education experiences in grades K-5.

Grade level expectations: <http://www.danbury.k12.ct.us/currweb/frameset.html>

## **Social Studies**

Students in grades K-5 pursue a social studies program.

Grade level expectations: <http://www.danbury.k12.ct.us/currweb/frameset.html>

## **Pupil Services and Special Education**

Guidance counselors, school psychologists, social workers and nurses are available to all children. In addition, speech, occupational and physical therapists are available to support special education students.

Additional information for pupil services: <http://www.danbury.k12.ct.us/pupilservweb/index.html>

Additional information for special education: <http://www.danbury.k12.ct.us/specialed/index.html>

## **Technology Education**

A hands-on program that uses an investigative, design and construct, and a problem-solving approach to teaching a wide range of technological issues.

Additional information: <http://www.danbury.k12.ct.us/techinstruct/indextechinst.html>

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## Directory Information

The Danbury Board of Education, pursuant to the United States General Education Provisions Act, declares the following to be "directory information" as provided in said act, and the information relating to students may be made public if said information is in any of the following categories:

- Student's name, address, telephone number
- Date and place of birth
- Pictures
- Participation in officially recognized activities
- Weight and height of members of athletic teams
- Dates of attendance and major fields of study
- Honors and awards received

This public notice is required by law before such information can be placed in yearbooks, student directories, or other student publications. A parent/guardian may notify the student's school principal in writing of their desire not to have any of the above information released.

## Parental Permission for Photos for Media Use

Unless otherwise notified by parents or legal guardians, the Danbury Board of Education will allow students to have photographs taken and used in newspaper, on videotapes and other publications.

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## Translation Services

To facilitate the availability of the information in this publication to community members whose native language isn't English, the Danbury School System has interpreters/translators for many languages at the ESL/Bilingual Reception Centers,

49 Osborne Street:	Grades K - 8	790-2849
Danbury High School:	Grade 9 - 12	790-2610

Additional information: <http://www.danbury.k12.ct.us/eslweb/Reception%20Centers.html>

## Español

Si usted necesita ayuda para inscribir a sus niños en la escuela o para comunicarse con los maestros de sus niños, por favor contacte el Centro de Recepción. Si su niño esta en el grado K - 8, llame al 790-2849 (49 Osborne Street). Si su niño esta en el grado 9 - 12, llame al 790-2610 (Danbury High School).

## Português

Qualquer pessoa, ou família, que precisa de ajuda em Inglês nas escolas de Danbury, por favor contacte o Departamento de Inglês como Segunda Língua (ESL Reception Center) no número 790-2849 para classes entre o Jardim Infantil até a oitavva classes. Para classes do nono até ao décimo segundo ano para o telefone 790-2610. Há interpretes á sua desposição se precisa de ajuda.

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## Community Resources

**Western Connecticut Regional Adult Education (WERACE)** The mission of WERACE is to promote learning as a lifetime process and to provide adult learners with the tools necessary to be successful parents, citizens, and workers in today's world.

For additional information call 797-4731 or visit <http://www.danbury.k12.ct.us/werace/weraceFrameset.htm>

**Community Resource Center (CRC)** The mission is to provide a collaborative, integrated, and comprehensive system of services within the context of community needs and values, quality and extent of community services, and the climate of the school and availability of resources.

For additional information call 797-4897 or visit <http://www.danbury.k12.ct.us/crc/index.html>

**Danbury Birth to Three Program** The mission of Birth to Three System is to strengthen the capacity of families to meet the developmental and health-related needs of their infants and toddlers who have delays or disabilities.

For additional information call 797-4832 or visit <http://www.danbury.k12.ct.us/elemweb/preschool/birth23eng.html>

**Danbury Public Library** Their mission statement: Danbury Library will be the best public library in Connecticut - your information, inspiration and imagination destination.

For additional information call 797-4505 or visit <http://www.danburylibrary.org/>

**Danbury Park and Recreation Department** The Parks and Recreation sponsors several programs each year, including swimming lessons and a four-week Summer Playground Program for elementary students,

For additional information call or visit <http://www.ci.danbury.ct.us/content/41/197/default.aspx>

## Notes: