

**DANBURY PUBLIC SCHOOLS**

Danbury, Connecticut

**POLICY**

***PAYMENT OF BILLS***

Adopted: 9/8/99

Policy No. 3-326

Page 1 of 1

All bills or claims shall be approved and ordered paid by the Superintendent of Schools or designated representative when proper verification has been received from the school department or person responsible for the receipt and use of the goods or services represented by the bill or claim.