

**DANBURY BOARD OF EDUCATION
POLICY COMMITTEE MEETING MINUTES
MAY 2, 2016**

Present: Kathy Molinaro, Chair; Michael Ferguson, Ralph Pietrafesa

Absent: Richard Hawley, David Metrena

Also Present: Sal Pascarella, Kelly Truchsess, Kathy O'Dowd

Mrs. Molinaro called the meeting to order at 8:00 a.m. and asked Mrs. O'Dowd to update the Committee Members on the revisions to Policy 7-143.1, Medications Administered by School Personnel.

Mrs. O'Dowd updated the policy based on state requirements including new definitions of qualified school personnel and a qualified school employee for medication administration; also additional review and approval by the District Medical Advisor (Dr. Fong) has been added.

MOTION: M. Ferguson moved, seconded by R. Pietrafesa, to present the recommended revisions to the full Board. The motion passed at 8:30 a.m.

Dr. Pascarella brought up a question to Committee regarding approval of field trips out of the country. The Committee decided to discuss this at the next Board Meeting under Committee Reports.

R. Pietrafesa moved, seconded by M. Ferguson, to adjourn the May 2, 2016 Policy Committee Meeting. The motion passed and the meeting adjourned at 8:45 a.m.

Kathy Molinaro, Secretary