

**Unfold to View
The Elementary School
Code of Conduct**

(Students who behave in a safe, non-threatening way and who show respect for self, others, property and the educational environment will never have to worry about violating this code.)

The Danbury Public School System promotes: discipline as education, discipline with caring, primary prevention, early intervention, development of self-discipline, consistency and predictability, celebration of good behavior, celebration of achievement, and sense of school “community”.

KEY TO TERMINOLOGY

Parent contact is required in the following instances:

1st, 2nd, 3rd, etc.: 1st, (2nd, 3rd...)
infraction or offense.

OSS: Out of School Suspension.

Expulsion: Referral to the Superintendent for possible recommendation that the BOE expel up to a calendar year.

(PPT decisions may supersede this process.)

Police Report: May include arrest.

CST: Referral to Child Study Team.

Exclusion from Privileges: Action including - denial of recess or the right to leave at dismissal (i.e. detention) or any other activity not part of the core educational program.

TECHNOLOGY	
BEHAVIOR	INAPPROPRIATE ACTIONS
Theft <i>See Sec. III on reverse side</i>	<ul style="list-style-type: none"> • illegal transfer of software • changing installed software • install or use without proper license or permission
Criminal Mischief <i>See Sec. III on reverse side</i>	<ul style="list-style-type: none"> • duplicate copyrighted software, video & other materials • give out confidential information i.e. passwords, phone numbers, etc. • use E-mail for illegal activities
Vandalism <i>See Sec. III on reverse side</i>	<ul style="list-style-type: none"> • Intentionally introduce a software virus • intentionally damage system or damage any information on system • tamper with hardware
Threatening, <i>See Sec. I on reverse side</i>	<ul style="list-style-type: none"> • send obscene or threatening messages
Harassment <i>See Sec. II on reverse side</i>	<ul style="list-style-type: none"> • use computer to harass others
Inappropriate Use (For <u>consequences</u> refer to Obscene, Vulgar, Abusive, Inflammatory or Disrespectful Behavior on reverse side.) <i>See Sec. II on reverse side</i>	<ul style="list-style-type: none"> • visit inappropriate computer web sites • use network for financial gain

Consistent with Board of Education Policy 7-230, the Board of Education believes that teaching and learning proceed best in a safe, respectful and orderly environment. Toward that end, individual schools shall implement positive approaches to promoting and maintaining appropriate behavior. Also toward that end, individual schools will adopt, implement and annually distribute codes of conduct, which specify the range of possible consequences for particular types of misbehavior. These positive approaches and conduct codes must be consistent with State and Federal law, Board policies and the following principles:

- communication/alliance with family
- safety for all
- respect for self and others
- respect for personal and public property
- courtesy
- cultural sensitivity
- respect for differences
- balance between rights and responsibilities
- balance between the rights of the individual and the rights of the total school community.

Connecticut School Law provides that students may be suspended or expelled for conduct off campus. **Expulsion is required for Off Campus** conduct in situations in which a student possessed a firearm, deadly weapon, dangerous instrument or martial arts weapon. **Expulsion is also mandatory** if a student is found to have engaged in the sale or distribution of drugs, whether on or off school property. A student may also be suspended or expelled for off-campus activities which result in arrest, such as assault or rape. If such activity is deemed to be disruptive to the school environment by the principal, he/she may suspend the student for up to 10 days. The principal will confer with the Superintendent to determine if such off-campus activity warrants a recommendation for expulsion.

Danbury Public Schools



**ELEMENTARY SCHOOL
CONDUCT CODE**

All elementary school students are required to sign a Safe Schools Pledge and “0” Tolerance Notification which refers to Fighting, Weapon Possession or Facsimile (including fireworks), Arson, False Alarm, Bomb Threat, Threatening, Theft by Threat, Using, Selling, Possessing and/or Distributing Controlled Substances: Alcohol, Drugs or Paraphernalia, indicating that they agree and comply with the Conduct Code. Parents of students in grade K-8 must sign the Acceptable Use Notification & Permission Form and students in grades 6-12 must also sign the Acceptable Use Student Contract.

Additional Board policies and administrative regulations exist. These describe in detail procedures to be followed in response to particular kinds of behaviors. Copies are available upon request through the Superintendent’s office. Examples: truancy, suspension and expulsion, sexual harassment, controlled substances, weapons, bus misbehavior, removal from class, and exclusion from privileges.

SECTION I. SAFETY, FREEDOM FROM FEAR	
BEHAVIOR	CONSEQUENCES
Assault	See "Fighting" (Plus assault reported to police)
Fighting	<ul style="list-style-type: none"> 1st – parent call, parent letter, exclusion from privileges, and/or 1-3 days OSS 2nd – 1st and/or 3-5 days OSS 3rd – 1st and/or 6-10 days OSS 4th – expulsion
Weapon Possession or Facsimile (including fireworks)	Refer to BOE policy 7-230.2 regarding situations that require immediate police notification and expulsion. <ul style="list-style-type: none"> parent notification 1-10 days OSS police report refer to CST expulsion
Arson, False Alarm, Bomb Threat	<ul style="list-style-type: none"> 1st – notification of parent, police, Fire Marshall, CST, and/or 1-3 days OSS 2nd – 1st and/or 3-5 days OSS 3rd – 1st and/or 6-10 days OSS 4th - expulsion
Using, Selling, Possession, Distributing Controlled Substances: Alcohol, Drugs or Paraphernalia	Refer to BOE policy 7-230.2 regarding situations that require immediate police notification and expulsion. <ul style="list-style-type: none"> parent notification 1-10 days OSS police report refer to CST expulsion
Threatening/ Theft by Threat/ Intimidation/ Instigation	<ul style="list-style-type: none"> 1st – parent call, letter, exclusion from privileges, and/or 1-3 days OSS, police report 2nd – 1st and/or 3-10 days OSS 3rd – 2nd and CST
Smoking or Chewing Tobacco	<ul style="list-style-type: none"> 1st – parent call, letter, exclusion from privileges, and/or 1-3 days OSS, refer to appropriate agency 2nd – 1st and/or 3-5 days OSS 3rd – 1st and/or 6-10 days OSS, CST
Bullying	<ul style="list-style-type: none"> Refer to Policy 7-797 and attached Regulations. See definition to the right.
Bus Misbehavior	See other categories and refer to separate published bus code
Refer to Get It Together Bus Brochure	

SECTION II. RESPECT AND COURTESY	
BEHAVIOR	CONSEQUENCES
Harassment	See "Threatening"
Sexual Harassment <i>(Administrative follow-up as per Policy 7-145.3 and regulations.)</i>	Disciplinary action could include any of the following consequences. <ul style="list-style-type: none"> conference with student conference with parent refer to counselor up to 10 days OSS police report CST/SAT/PPT expulsion
Racial or other Discriminatory Slurs	See "Obscene, abusive, vulgar"
Obscene, Vulgar, Abusive, Inflammatory or Disrespectful Language, Gestures or Attire	<ul style="list-style-type: none"> 1st – parent call, letter, exclusion from privileges and/or 1-3 days OSS 2nd – 1st and/or 3-5 days OSS 3rd – 1st and/or 6-10 days OSS
Verbal or Gestural Abuse toward Staff	See "Obscene, abusive, vulgar,"
Insubordination	<ul style="list-style-type: none"> 1st – parent call, letter, exclusion from privileges and/or 1-3 days OSS 2nd – 1st and/or 3-5 days OSS 3rd – 1st and/or 6-10 days OSS, CST

For inappropriate actions relating to technology use, please refer to the reverse side. Unless otherwise noted, the consequences are as stated in the Behaviors above.

NEW
BULLYING: Any overt act by a student or group of students directed against another student with the intent to ridicule, humiliate or intimidate the other student while on school grounds or at a school sponsored activity in which acts are repeated against the same student over time.

SECTION III. RESPECT FOR PERSONAL AND PUBLIC PROPERTY	
BEHAVIOR	CONSEQUENCES
Theft or Possession of Stolen Goods	<ul style="list-style-type: none"> 1st – parent call, letter, return property, exclusion from privileges and/or 1-3 days OSS 2nd – 1st, police report and/or 3-5 days OSS, CST 3rd – 1st and/or 6-10 days OSS, CST, police report
Vandalism	<ul style="list-style-type: none"> 1st – parent call, letter, restitution, exclusion from privileges and/or 1-3 days OSS and/or police report 2nd – 1st and/or 3-5 days OSS 3rd – 1st and/or 6-10 days OSS, CST 4th – expulsion
Criminal Mischief	<ul style="list-style-type: none"> Parent notification 10 days OSS Police report CST Restitution Expulsion

Based on the severity of the particular behavior and the student's disciplinary history, the administration will assign consequences ranging between the minimum and the maximum stated in the code.

SECTION IV. RESPECT FOR ORDERLY

TEACHING/LEARNING ENVIRONMENT	
BEHAVIOR	CONSEQUENCES
Disruption of the Educational Process	<ul style="list-style-type: none"> 1st – parent call, letter, exclusion from privileges and/or 1-3 days OSS 2nd – 1st and/or 3-5 days OSS 3rd – 1st and/or 6-10 days OSS, CST
Truancy from School	Refer to BOE policy and State law
Possession of Laser Pointer, Beepers, Cellular Phones, Walkman, or Unauthorized Devices	<ul style="list-style-type: none"> 1st – parent call, warning and/or brief confiscation 2nd (and subsequent) – confiscation and release to parent
Attire which is distracting and/or inconsistent with a teaching, learning environment	<ul style="list-style-type: none"> 1st – change of attire, parent call 2nd (and subsequent) – see "insubordination"
Tardiness to School	<ul style="list-style-type: none"> Parent notification and/or PPS referral Referral to DCF Notation on permanent record
Leaving School Without Permission/ Pass Policy 7-233	<ul style="list-style-type: none"> 1st – immediate parent and police notification, letter, parent-student-principal conference, CST and/or referral to community agencies as appropriate, 1-3 days OSS 2nd – 1st and 3-5 days OSS 3rd – 1st and 6-10 days OSS